



AGENDA - City Council Meeting

Monday, February 24, 2025

6:30 p.m.

-
1. **CALL TO ORDER – Pledge of Allegiance & Roll Call**
 2. **APPROVE AGENDA – Additions or Corrections**
 3. **GUESTS – Joe Plaetz – Granite Rock Insurance**
 4. **CONSENT AGENDA – All items listed under the Consent Agenda, unless removed from the Consent Agenda, shall be approved by a Council motion.**
 - a. Minutes of January 27, 2025, Regular City Council Meeting & February 11, 2025, Special Meeting
 - b. Bills/ACH/Payroll
 5. **REPORTS**
 - Fire Department
 - Public Works – MRWA Conference March 4-6, 2025
 - Mayor/Council
 - Clerk/Treasurer – MCFOA Conference March 18-21, 2025
 6. **UNFINISHED BUSINESS**
 - Fire Department camera
 - EDA apartments
 - Council Computers/Batteries/Packets
 - PTO payout options
 - Temporary Plow Operator/wage
 - Time Off request form
 7. **NEW BUSINESS**
 - Fire Contracts
 - Zero Turn Mower
 - WSG billing options/E-billing
 - Playground Mulch
 - iPad purchase for reading water meters
 - Nuisance complaint received
 - Council Pay
 8. **OPEN FORUM – Open forum provides residents with the opportunity to address the City Council. The City Council cannot take official action on items discussed during the open forum, except to refer items to staff for future reports or follow through. Speakers may be limited to three (3) minutes.**
 10. **MAYOR/COUNCIL ITEMS**
 - March 17 – School Board Meeting 5pm
 - March 23 – City Council Meeting
 - April 3 – BOE Meeting 5-5:30pm
 11. **ADJOURN**

MILROY CITY COUNCIL

Regular Meeting

January 27, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Mayor Sik called the meeting to order at 6:30 p.m., followed by the pledge of allegiance.

Council Members Present: Sik, Christensen, Haken, Miller and Olson.

Staff in attendance: Clerk/Treasurer Snyder, Public Works Director Duscher and Fire Chief Krueger.

Guests: City Attorney Matthew Gross, Matt Novak, Novak Law Office, Jeff and Sharri VanDeWiele and Tom Marks.

APPROVE AGENDA

Christensen/Haken unanimous to approve the agenda as presented.

CONSENT AGENDA

Christensen/Miller unanimous to approve the consent agenda as presented.

- a. December 23, 2024, Regular Council minutes and January 13, 2025, Special Meeting minutes.
- b. Claims Payable (check #12715 - #12735) for \$43,445.24, and electronic payments for \$16,317.46
- c. Resolution #1-2025 – EFT/Automated Payments
- d. Resolution #2.2025 – Council Code of Conduct
- e. Resolution #3.2025 – Donations
- f. Resolution #4.2025 – Delegating responsibility for cannabis retailers to Redwood County

REPORTS

FIRE – The FEMA grant for gear will be applied for once again. Talks are being held with local townships who are requesting to add sections. There are a few concerns about the distance from the fire hall and this will be discussed with township officials before any changes. Fire/Accident calls not getting paid and buying a camera for the department to use as opposed to their personal cell phone. Haken will do some research on a camera.

Christensen/Haken unanimous to approve Derek Blankenhagen as a new member to the fire department, with no training needed as he already has that from a previous department. With this addition it brings the department roster to twenty-two members.

PUBLIC WORKS – Working on the annual DNR water report, finding a company who can crack fill the streets and sewer jetting.

Miller/Christensen unanimous to approve Public Works Director Duscher to attend the MN Rural Water Conference March 4-6, 2025. If it snows while he is gone Kent Miller will fill in to remove snow. The city attorney was asked if this would be a conflict. He stated not as long as he was not being paid and signed a volunteer waiver, he would still be covered by the city insurance if something were to happen. Public Works Director Duscher will be out for a few days this week. Mayor Sik would like a PTO slip that can be used by employees and attached to their timesheet.

COUNCIL – Mayor Sik brought up the residents are complaining about employees parking in front of City Hall. Public Works Director Duscher said no handicap spot is designated and if there was one it should be logical to be on the side street not on highway 68.

Christensen/Haken unanimous for Clerk/Treasurer Snyder to no longer park in front of city hall. She also asked about council emails. They are each assigned one an email with the laptop, these laptops are used to receive city items and monthly packets.

Councilmember Haken is going through the current council laptops and will give a recommendation for batteries and fire camera for the February meeting.

Councilmember Miller asked about fire hydrant and paint on curbs. Painting these can be done this spring/summer.

CLERK/TREASURER – **Miller/Haken unanimous to approve Clerk/Treasurer Snyder to attend the MN Clerks and Finance Officers Conference March 18-21, 2025.** Her lodging is paid for by MCFOA as she is the organization's Administrative Assistant.

UNFINISHED BUSINESS

Olson/Christensen unanimous to give back the December WSG billing late fees with interest.

Haken/Olson unanimous to allow the Clerk/Treasurer to have the authority to remove any mistaken late fees moving forward.

The Pay Equity report was filed on 2/14/2025 and the compliance report was received that same day.

The PTO hours for payout were discussed. Mayor Sike has again been checking with surrounding communities and Milroy gives a lot of time off. She said the Clerk Treasurer could take up to two months off with the time she earns. Councilmember Miller says he does not believe we should take items away from employees. Attorney Gross mentioned sunseting options. Mayor Sik would like a special meeting to discuss these items.

The health insurance memo from the SWWC service coop was in the packet and gone over. Due to the change in what the city covers for family the employees could possibly switch to single. If an employee wants to change their coverage, they have until January 29, 2025 to make those changes. The clarification to the health insurance contribution. This stands as voted on at the January special meeting. The city will pay the employees single policy and up to \$1,150.00, therefore if you choose family you will receive 319.34 toward the family on top of the 830.66 single.

VEBA accounts were also discussed. Mayor Sik would like to amend the prior motion to no longer put contribute to the employees VEBA account. It states in the personnel policy now that the city contributes the deductible. Other city's comparable to Milroy will be contacted by the Mayor.

Christensen/Miller to set a special meeting for Tuesday, February 11, 2025 at 6:30 p.m. to discuss the following items: Policy handbook, VEBA contributions, EDA apartment tour, keys and passwords. Mayor Sik would like an audit of the PTO hours. Clerk/Treasurer Snyder stated these hours are audited each year by the City Auditor.

NEW BUSINESS

Christensen/Haken unanimous to approve Resolution #5.2025 – Annual Designations.

The Personnel Committee will be comprised of Sik and Christensen.

Councilmember Haken has taken the Board of Appeal and Equalization training.

Miller/Olson unanimous to approve the engagement letter for the annual audit from Kinner and Company Audit firm.

One of the EDA apartments will be vacant as of 2/1/2025. Who does the repairs and rent was discussed. This apartment will need some repairs, and a tour of this building will take place at the 2/11/2025 Special Meeting and discussion on the repairs will be tabled until the February meeting.

The 2025 safety meetings schedule was included in the packet.

The city is currently complying with a solid waste management tax office audit. The requested information has been sent and once completed the state will contact the city with any recommendations.

Mayor Sik then said she hasn't received keys to the city office or the computer passwords. She thinks the Mayor and Acting Mayor should have these in case something happens to the Clerk/Treasurer. Clerk/Treasurer Snyder said there is confidential items in the office that are not for the councilmembers to see and that no one should get the passwords as they should stay in the office where they currently are kept. City Attorney Gross said they should talk more about this at the special meeting as this is a council policy decision and a policy should be in place prior to giving out keys. Miller does not want a key.

Attorney Matt Novak then addressed the council in regard to representing the city, as the city is responsible for prosecuting misdemeanors, selected gross misdemeanors and local ordinance violations. Redwood County has been doing this for the city at a cost. Mr. Novak's hourly rate for 2025 will be \$120.00 an hour as opposed to the County rate of \$175.00 per hour.

Christensen/Haken unanimous to adopt Resolution #6.2025 – Approving the State of Minnesota Joint Powers Agreement with the City of Milroy on behalf of its City Attorney.

At this point in the meeting an evaluation of performance was done of the City Clerk/Treasurer, Betsy Snyder due to a complaint received. Snyder requested the meeting remain open. There was a complaint regarding the December late fees that were charged and when she came in to pay her bill, she felt she was not treated properly by the Clerk/Treasurer. City Attorney Gross was then asked about what the council can do. He said the council should look at the discipline policy, investigate the complaint further or review the complaint and take disciplinary action. Attorney Gross said this complaint

does not rise to any form of termination and the city policy should be followed for any oral or written discipline. At this time, the subject of the complaint, Clerk/Treasurer Snyder, was not asked about her recollection of what happened. The council also discussed the late fees at the December meeting and no decision to return those fees was made and at that point the clerk was not able to make that determination on her own. Councilmember Christensen said that since he has been on the council all he hears is complaints and would like a written reprimand to be given. Mayor Sik said she knows this person and cannot be involved in the discussion or vote on any decision made. This conversation is on the camera and can be played at the special meeting.

Olson/Christensen unanimous to further investigate the alleged complaint and report any findings at the 2.11.2025 special meeting.

The other issue they have is in regard to the answer that the Clerk/Treasurer at the January special meeting regarding VEBA contributions. Mayor Sik contacted the SWWC about this information and she feels the council voted on false information due to the response the clerk/treasurer gave. Clerk/Treasurer Snyder said maybe she didn't understand the question as there was much going on at that meeting, but she does understand the VEBA and how it works. She also questioned her working on a Friday without prior approval. Council members were asked if they knew about this situation prior to this meeting. Miller said Mayor Sik called him and talked for over 30 minutes. Christensen also said they had talked. City Attorney Gross said all personnel issues should be discussed at a meeting and all information should go through the clerk's office. Hours and ways to save time for the clerk was discussed.

PUBLIC FORUM

Sharri VanDeWiele then spoke about her disappointment with the backing of city employees, bad remarks about employees, audited PTO hours, the information on the electronic sign, donation resolution reimbursement and employee insurance, VEBA contributions, human error on billings and comments about council behavior.

Tom Marks then said he doesn't want to see his taxes go up, but that the council pay should be raised and to pay by the meetings attended. Clerk/Treasurer explained the council can adjust pay but it legally won't go into effect until after the next general election, which is the fall of 2026.

MAYOR/COUNCIL ITEMS

- February 11 – Special City Council Meeting
- February 17 – Holiday Observed
- February 24 – City Council Meeting

ADJOURN

Miller/Christensen unanimous to adjourn the meeting 8:45 p.m.

Approved on this 24th day of February 2025.

Betsy Snyder, City Clerk/Treasurer

CITY OF MILROY

Special Meeting – Personnel Policy, follow up to Clerk/Treasurer complaint, VEBA contributions, Keys, Passwords and tour of EDA apartment
February 11, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Mayor Sik called the meeting to order at 6:30 p.m., followed by the pledge of allegiance.

Councilmembers Present: Sik, Christensen, Olson, Haken and Miller.

Staff in attendance: Clerk/Treasurer Snyder and Public Works Director Duscher.

Guests: Beth Carlson, Kim and Mike Wall, Kelsi Miller, Sara Soupir, Tom Marks and Brad Snyder.

The purpose of this special meeting was to discuss the Personnel Policy, complaint follow up, VEBA contributions, keys, passwords and tour the EDA apartment.

APPROVE AGENDA

Miller/Haken unanimous to approve the agenda as presented.

Councilmember Haken formerly apologized to Clerk/Treasurer Snyder in regard to the rapid-fire accusations at the last meeting.

CITY CLERK/TREASURER EVALUATION OF PERFORMANCE

At this point in the meeting the follow up to the evaluation of performance of the City Clerk/Treasurer, Betsy Snyder was done. Snyder requested the meeting remain open. At this point Acting Mayor Miller took over the meeting due to Mayor Sik having a conflict of interest with the complaint and having no discussion or vote she was asked to leave the meeting while the conversation was played. After the conversation was played, it was said that no rude comments were heard. Haken said all owe the Clerk/Treasurer an apology with the upmost sincerity.

Haken/Miller/Olson/Christensen unanimous to file no discipline toward the Clerk/Treasurer. Mayor Sik is unable to vote due to conflict of interest.

VEBA CONTRIBUTIONS

In regard to the information given the council, prior to this meeting no Current contributions as written in the personnel policy are 1200.00 or 2400.00 dependent on if you choose single or family. Councilmember Miller suggested giving back what the employee earns for the city by making no claims. Right now, this is put into the general fund with no reimbursement to either employee. Haken recommends the council consider the attorney's suggestion to sunset hours.

Sik/Christensen to contribute \$1200.00 towards the employees VEBA account. Sik/Christensen approve, Olson/Haken/Miller opposed. Motion Fails.

Sik/Christensen to contribute \$1200.00 towards the employees VEBA account. Sik/Christensen approve, Olson/Haken/Miller opposed. Motion Fails.

Haken/Miller for the VEBA contributions to remain. Haken/Miller approve, Sik/Christensen/Olson opposed. Motion Fails.

These contributions will remain as written in the personnel policy.

PTO PAYOUT HOURS

Olson/Haken unanimous to pay the employees out for their accumulated hours Clerk/Treasurer (566) Public Works Director (344.25) these will be paid out with the new pay raises.

CITY BUILDING KEYS

Sik/Olson for Mayor to have keys to all city buildings: city shop, city hall and fitness center.

Sik/Christensen/Olson approve, Haken/Miller opposed. Majority rules motion passes.

Councilmember Miller contacted the League of MN Cities, and they do not recommend councilmembers get keys due to private data in the city office. What part of a councilmember's job requires them to have access to the city office? Mayor Sik said she might need to make copies. All the master keys to all city buildings are in a master key box in the city office.

CITY PASSWORDS

Passwords will stay within the City Office/Shop and not be given out to any individual.

PERSONNEL POLICY UPDATES

Haken/Olson unanimous to change the word administrator to Clerk/Treasurer throughout the book.

Miller/Christensen unanimous to change the PTO carryover to 312.

Hours need to be updated. The hours could be updated for core and flexible hours, allowing the employee to work at their discretion if needed without prior approval. Clerk/Treasurer hours were limited to 32 and description of what she does will be shared again with council.

Sik/Olson unanimous to change all sick leave to PTO.

Councilmember Miller would like to make it mandatory for the council to attend the newly elected training. Stated this cannot be mandatory as you cannot force someone to attend training.

Councilmember Haken asked is the city has a current performance review sheet, and the city does have a current one in place. All these changes will be made and brought back for the council to approve.

Volunteer work will be discussed with the city insurance agent at the February meeting.

At this time the meeting was open to public comment. Beth Carlson, VP of MCFOA, City Clerk, City of Chatfield and the Mayor of Lewiston then commended those council who attended the newly elected training. Training is important for all city employees including the council. She also said that Betsy Snyder has the highest accreditation of a City Clerk, which is an MMC. There are only nineteen MMC's within the State of MN therefore that shows a lot of dedication from this office. Mayor Sik asked her how and who does the grant application in her cities.

Kimberly Wall would like to thank Scott Haken for apologizing to Betsy Snyder after the last meeting. She stated there are many clerks watching the Council meetings and it was noted by Clerk/Treasurer Snyder that there was over a thousand views. There were also three letters of support for Clerk/Treasurer Snyder in the council packet.

Councilmember Miller thanked the employees for their hard work and the visitors for attending.

Mayor Sik then informed the council of a school board meeting on March 17, 2025 at 5:00p.m. in regard to consolidation and recommends all council attend if able.

The tour of EDA apartment will be done following the adjournment of this meeting as posted prior to this meeting

ADJOURN

Miller/Haken unanimous to adjourn the meeting 7:50 p.m.

Approved on this 24th day of February 2025.

Betsy Snyder, City Clerk/Treasurer

Combined AP / Payroll Check Register Report - First Independent Bank-1005284

Bank: First Independent Bank-1005284, Status = 'O' OR Status = 'C'

For The Date Range From 1/24/2025 To 2/20/2025

Check # / eCheck ID	Type	AP/PR	Date	Payee	Amount	Status
R1787E1	E	PR	2/3/2025	Snyder, Bette	\$1,264.17	O
R1787E63	E	PR	2/3/2025	Duscher, Dean	\$2,244.98	O
R1787E90	E	PR	2/3/2025	Soupir, Sara	\$46.60	O
12736	C	AP	2/10/2025	MN Department of Natural Resources - OMB	\$203.03	O
12737	C	AP	2/10/2025	FCAM	\$99.47	O
12738	C	AP	2/10/2025	Gopher State One-Call	\$50.00	O
12739	C	AP	2/10/2025	MN Valley Telephone Co.	\$282.81	O
12740	C	AP	2/10/2025	Redwood County Auditor/Treasurer	\$11.55	O
12741	C	AP	2/10/2025	Southwest Regional Fire Department Association	\$100.00	O
12742	C	AP	2/10/2025	One Office Solution	\$725.56	O
12743	C	AP	2/10/2025	Kinner & Company LTD	\$85.00	O
12744	C	AP	2/10/2025	Utility Service Co., INC.	\$7,813.24	O
12745	C	AP	2/10/2025	North Star Training & Consulting	\$895.00	O
12746	C	AP	2/10/2025	City of Milroy	\$148.19	O
12747	C	AP	2/10/2025	United Systems & Software	\$2,787.14	O
12748	C	AP	2/10/2025	Itron, INC.	\$3,300.00	O
12749	C	AP	2/10/2025	Active911, Inc	\$315.00	O
12750	C	AP	2/10/2025	Quarnstrom & Doering P.A.	\$664.50	O
Meadowland Farmers Coop	E	AP	2/10/2025	Meadowland Farmers Coop	\$2,256.12	O
Southwest Sanitation	E	AP	2/10/2025	Southwest Sanitation	\$1,323.38	O
WEX Health	E	AP	2/10/2025	WEX Health	\$5.50	O
R1788E1	E	PR	2/17/2025	Snyder, Bette	\$1,119.63	O
R1788E63	E	PR	2/17/2025	Duscher, Dean	\$1,701.04	O
R1788E90	E	PR	2/17/2025	Soupir, Sara	\$77.21	O
12751	C	AP	2/20/2025	Heiman Fire Equipment	\$947.85	O
12752	C	AP	2/20/2025	Otter Tail Power Company	\$1,467.52	O
12753	C	AP	2/20/2025	One Office Solution	\$45.95	O
12754	C	AP	2/20/2025	NCPERS Group Life Ins.	\$16.00	O
12755	C	AP	2/20/2025	League of Minnesota Cities	\$1,336.51	O
MEDICA	E	AP	2/20/2025	MEDICA	\$4,956.48	O
WEX Health	E	AP	2/20/2025	WEX Health	\$3,605.50	O
0 Cleared					\$0.00	
31 Outstanding					\$39,894.93	
0 Voided					\$0.00	

CITY OF MILROY - 507-336-2495
Council Approval Report
(Council Approval Report)

[illegible]

CITY OF MILROY - 507-336-2495
Council Approval Report
(Council Approval Report)

Vendor											
Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance		
Milroy EDA											
428	City of Milroy, 410 Euclid Avenue, P.O. Box 9, Milroy, MN, 56263										
1.2025	02/06/25	Water	02/06/25	\$103.24	\$103.24	08-08-4290	Water	\$0.00	\$0.00		
1.2025	02/06/25	Sewer	02/06/25	\$44.14	\$44.14	08-08-4291	Sewer	\$0.00	\$0.00		
				\$147.38							
				\$147.38							
				\$21,065.49							
Total Milroy EDA											
Total Bills To Pay:											

Total Bills To Pay:

Employee Initials: _____

Mayor Initials: _____

Total Milroy EDA

CITY OF MILROY - 507-336-2495
Council Approval Report
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General Fund											
54	Otter Tail Power Company, 210 St. Olaf Ave North, PO Box 100, Canby, MN, 56220										
1.2025	02/19/25	City Shop	02/19/25		\$66.98		\$66.98	01-01-4095	Utilities & LP	\$0.00	\$0.00
1.2025	02/19/25	City Hall	02/19/25		\$88.68		\$88.68	01-01-4095	Utilities & LP	\$0.00	\$0.00
1.2025	02/19/25	Street Lites	02/19/25		\$511.63		\$511.63	01-04-4095	Utilities	\$0.00	\$0.00
1.2025	02/19/25	Park	02/19/25		\$33.62		\$33.62	01-05-4095	Utilities	\$0.00	\$0.00
							\$700.91				
137	One Office Solution, 435 Norfolk Ave., Norfolk, NE, 68701										
596065-00	02/20/25	Office Supplies	02/20/25		\$45.95		\$45.95	01-01-4040	Office Supplies	\$0.00	\$0.00
							\$45.95				
272	WEX Health, PO Box 9528, Fargo, ND, 58106-9528										
0002104999-IN	02/19/25	VEBA Contributions	02/19/25		\$2.75		\$2.75	01-01-4077	VEBA-Maintenance	\$0.00	\$0.00
2025	02/19/25	VEBA Contributions	02/19/25		\$1,200.00		\$1,200.00	01-01-4077	VEBA-Maintenance	\$0.00	\$0.00
0002104999-IN	02/19/25	VEBA Contributions	02/19/25		\$2.75		\$2.75	01-01-4078	VEBA-Clerk/Treasurer	\$0.00	\$0.00
2025	02/19/25	VEBA Contributions	02/19/25		\$2,400.00		\$2,400.00	01-01-4078	VEBA-Clerk/Treasurer	\$0.00	\$0.00
							\$3,605.50				
350	NCPERS Group Life Ins., PO Box 17605, Jacksonville, FL, 32245										
3.25	02/19/25	Life Insurance	02/19/25		\$16.00		\$16.00	01-00-2035	Insurance Payable	\$0.00	\$0.00
							\$16.00				
544	MEDICA, , , ,										
2.2025	02/20/25	Health Insurance Payable	02/20/25		\$1,550.46		\$1,550.46	01-00-2036	Health Insurance Payabl	\$0.00	\$0.00
2.2025	02/20/25	Employer Paid Health Insurance	02/20/25		\$3,406.02		\$3,406.02	01-01-4076	Employer Paid Health Ins	\$0.00	\$0.00
							\$4,956.48				
569	League of Minnesota Cities, 145 University Ave West, St. Paul, MN, 55103-2044										
423775	02/19/25	Conferences & Training	02/19/25		\$688.25		\$688.25	01-01-4070	Conferences & Training	\$0.00	\$0.00
423775	02/19/25	Conference & Training	02/19/25		\$688.26		\$688.26	01-04-4070	Conference & Training	\$0.00	\$0.00
							\$1,336.51				
							\$10,661.35				
Total General Fund											
Water Fund											
54	Otter Tail Power Company, 210 St. Olaf Ave North, PO Box 100, Canby, MN, 56220										
1.2025	02/19/25	Tower	02/19/25		\$166.53		\$166.53	02-00-4095	Utilities	\$0.00	\$0.00
							\$166.53				
							\$166.53				
Total Water Fund											

Council Approval Report (Council Approval Report)

Vendor		Invoice Number		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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Sewer Fund

54	1.2025	1.2025	0939289-IN	02/19/25	02/19/25	02/19/25	\$113.68	\$113.68	03-00-4095	Utilities & LP	\$0.00	\$0.00
				02/19/25			\$215.64	\$215.64	03-00-4095	Utilities & LP	\$0.00	\$0.00
								\$329.32				

Total Sewer Fund

Fire Fund

31	51929	0939289-IN	02/19/25	02/19/25	02/19/25	02/19/25	\$414.00	\$414.00	06-03-4052	Equipment Repairs/Maint	\$0.00	\$0.00
				02/19/25			\$533.85	\$533.85	06-03-4170	Vehicle Repairs & Mainte	\$0.00	\$0.00
								\$947.85				

54	1.2025		02/19/25	02/19/25	02/19/25	02/19/25	\$9.25	\$9.25	06-03-4095	Utilities	\$0.00	\$0.00
								\$9.25				
								\$957.10				

Total Fire Fund

Milroy EDA

54	1.2025		02/19/25	02/19/25	02/19/25	02/19/25	\$35.73	\$35.73	08-08-4095	Utilities & LP	\$0.00	\$0.00
								\$35.73				
								\$35.73				

Total Milroy EDA

Milroy Fitness Center

54	1.2025		02/19/25	02/19/25	02/19/25	02/19/25	\$225.78	\$225.78	09-09-4095	Utilities & LP	\$0.00	\$0.00
								\$225.78				
								\$225.78				

Total Milroy Fitness Center

CITY OF MILROY - 507-336-2495
Council Approval Report
(Council Approval Report)

Vendor		InvoiceNumber		Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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Total Bills To Pay: \$12,375.81

Employee Initials: _____

Mayor Initials: _____

CITY OF MILROY**1/31/2025**

CHECKING	AMOUNT	BALANCE
Beginning Balance	1.1.2025	197,698.00
EFT – Pera	1,217.61	196,480.39
EFT – IRS	1,305.41	195,174.98
EFT – State of MN	180.21	194,994.77
EFT - Sales Tax		194,994.77
EFT -		194,994.77
Payroll	5,860.01	189,134.76
Misc. Receipts	12,249.03	201,383.79
WSG Receipts	14,186.72	215,570.51
Stoppel Return Check		215,570.51
AP	47,906.64	167,663.87
First Independent - Checking Interest	39.69	167,703.56
First Independent - Analysis Charge	126.30	167,577.26
Ending Balance	1.31.2025	

GENERAL FUND SAVINGS ACCOUNT	AMOUNT	BALANCE
Beginning Balance	1.1.2025	303,048.29
Transfer Out/In		303,048.29
Interest	386.07	303,434.36
Ending Balance	1.31.2025	

TRUCK FUND SAVINGS ACCOUNT	AMOUNT	BALANCE
Beginning Balance	1.1.2025	26,624.03
Transfer Out/In		26,624.03
Interest	11.31	26,635.34
Ending Balance	1.31.2025	

GENERAL FUND CD	AMOUNT	BALANCE
Beginning Balance	1.1.2025	300,000.00

TRUCK FUND CD	AMOUNT	BALANCE
Beginning Balance	1.1.2025	143,366.00

Milroy FD Update

Council Meeting 02/24/2025

1. Clifton Township Proposal
 - a. Adding 10 sections – map attached
 - i. This will add \$1500.00 to our budget
 - ii. This will add \$1000.00 to our truck fund – City of Milroy matches.
 - b. We did propose to raise the section rate for Clifton to \$500 per section
 - i. \$300 would go to the budget and \$200 for the truck fund
2. Submitted the paperwork for a new grass rig from the DNR.
 - a. Money to purchase and outfit the truck would come from our truck fund.
 - b. Camo Grass would get sold. We own that truck.
3. FD Budget?
 - a. Besides the truck fund does the city put money in our budget?

Milroy Fire Chief

Matt Krueger

Recommendation for laptop battery replacement

I would recommend the F3YGT replacement battery for council computers, my recommendation is that we order 5 of these batteries as 4 of the laptops currently have bad batteries. The cost is \$26.99 per battery without shipping or tax. If you wish to look at the battery there is a link below with the compatibility and reviews



https://www.amazon.com/Replacement-Battery-Latitude-P29S002-P73G002/dp/B01N4ND3AE/ref=sr_1_5?crid=2UJH8PPPMLEQ71&dib_eey12joiMSJ9.t-4pt0q8me_DEXKK3oarBtQJE_5te1OmXnDLYiEtzOM_wY2mn7O054liS7b44gwwr45H4TQ1dixVd97U8_6oQ2XKcmQ5YgtLan-La8ZsTGFDIXqSPg9TMIJPV7ASOMKlsshuaqunYyFcXy5GZ7trpg88ILDfLlPjc-LoX3vNaWFPXld1S7FuxrECS8abEwi5RNL312F697WQ1yTxAvjF8I5GDKfL_m7LeWCx4Bk.kIdCgCMfCg0BeGDsKLCGTCNAILWDIUXPaxidbHQ&dib_tag=se&keywords=latitude+7280+battery&qid=1738020135&aprefix=latitude+7280+batt%2Caps%2C118&sr=8-5

Camera for fire department recommendation

After searching for a rugged tablet for the fire department I found one I would be comfortable with however I feel it is too expensive and a durable go pro would serve the needs expressed in the prior meeting with only a single extra step, first is the tablet at 569.99



https://www.amazon.com/MJUNBYN-IRTO6-Industrial-Construction-Protection/dp/B0D7BPYQ49/ref=asc_df_B0D7BPYQ49?mcid=47f3a01da6e532ae91492c33db38bbe7&hvncijid=16010786766333569841-B0D7BPYQ49-&hvexpln=73&tag=hvprod-20&linkCode=df0&hvadid=721245378154&hvpos=&hvnetw=g&hvrand=16010786766333569841&hvpona=&hvptwo=&hvqmt=&hvdev=c&hvdvcmd=&hvtocint=&hvtocphy=9020035&hvargid=pla-2281435182658&psc=1

Go pro with remote, this camera comes with a water proof case as well as a remote to switch between video or pictures for \$58.99 it does not come with a memory card which

would be \$11.99. this option is also better for the concerns of equipment being requisitioned by an agency as we could get away with giving away a 12 dollar card rather than our whole device. We could also download the photos do Deans machine and store them in a google drive which is easy to share with other agencies. I will provide instructions on how to do that at the bottom of the document.

Go Pro

https://www.amazon.com/Hicem-Speed-20-Underwater-Stabilization/dp/B0D8J76TN2/ref=st_1_12_sspa?crd=10YHUJIT7TM4B&dib=eyJ2IjojMSJ9.0/LaUuqh7lhLErafFWAxIO_HBsSLUpvZwS4fgg4nNBwub6TLV7-SEgV/KKZX01MvrvOMz4Hm7Y7vu9kZlO17pMaxx85V1_nl0NC-yXFgmybJITF_-yB141was4tYyb2B9JeaFe6mL9sqQloMVuvXxjgnR_RRER0m002P7naqapqkx0nw3jPD0Z6BvUJ_wNI9Skoc3yrbyGKOBHKNN1_WiHV-QXlodHWSOWuA2Wo-sp4.x7_LWpcNUj6pp89vb3SuL2d11TujStRmzbo8FqsJf4&dib_tag=se&keywords=gopro&qid=1738068955&srefix=gopro%2C154&sr=8-12-spons&sp_csd=d2kZ2V0TmFZT1zcF9tdGY&th=1

Sd card

https://www.amazon.com/Amazon-Basics-microSDXC-Memory-Adapter/dp/B08TJRWWV1/ref=st_1_6?crd=2OI638UOJ2HQ8&dib=eyJ2IjojMSJ9.q_hkKbTjrrfHvoWrpJalRAAs5tMt189hZOTEfTyEqmFK6hY4uxyzSZ02NwESA7eh1GVF-11nv2GgLmdypOPe7DjVjvXOhK7NcneYeVGyp5YCQq62fd-G7dXfC4PKtgEzugW_2duXMLQydmT7_108yyC1HiMaKjkMM9tsTAwhRPZGxk_D8OBK2wSda2nb7e5jXLOQEWlqygJelgelL3e6eB8YdsLgqzhNPQogw2JUwww.kMGCSiko91oVjhl3b6NP2yXNRbnD4z33XOOQobh6kgU&dib_tag=se&keywords=micro%2Bsd&qid=1738071396&srefix=micro%2Bsd%2C136&sr=8-6&th=1

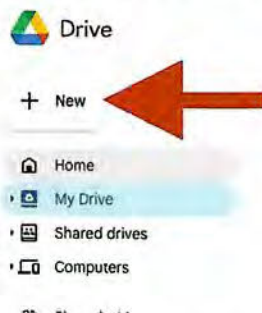


Google Drive access and setup

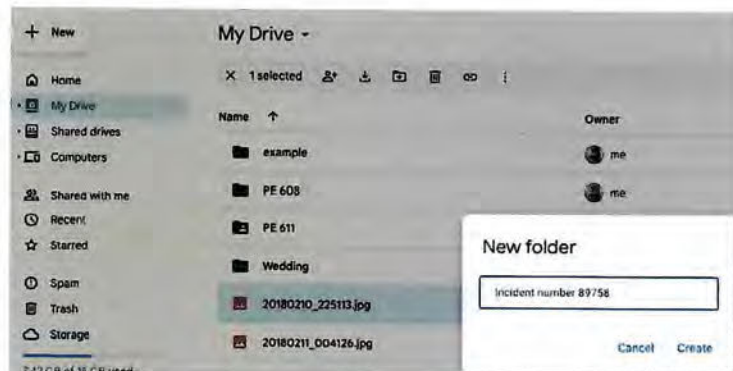
Google drive can be found by accessing the 3x3 grid in the top right of google homepage



Folders can be created with the following button



This is only an example but folders could be labeled with an incident number or whatever terminology is required



It can then be shared by right clicking the folder, finding share and selecting copy link the link can then be sent out via email to the organization that needs the files

+ New

My Drive -

Home

My Drive

Shared drives

Computers

Shared with me

Recent

Starred

Spam

Trash

Storage

742 GB of 15 GB used

Get more storage

1 selected

Name ↑

Owner

Last modified ▾

File size

example	me	7:50 AM me	-
Incident number #4948	me	7:34 AM me	-
PE 608	me	Dec 7, 2015 me	-
PE 611	me	Mar 24, 2016 me	-
Web	me	-	-
20180210_221	me	-	3.3 MB
20180211_00-	me	Mar 3, 2018 me	21 MB
20180212_135	me	Mar 3, 2018 me	656 KB
20180212_135121.jpg	me	Mar 3, 2018 me	14 MB

Open with

Download

Rename

Share

Organize

Folder information

Move to trash

Share

Copy link

Betsy Snyder

From: Amanda Schaefer <amanda.schaefer@wexinc.com>
Sent: Thursday, February 20, 2025 9:28 AM
To: milroy@mnval.net
Subject: WEX Call | City of Milroy | VEBA Questions
Attachments: MHC VEBA SPD for Actives.pdf; Getting started with VEBA HRAs.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning, Betsy.

I'm sorry I missed you yesterday. I was unexpectedly out of the office. I did try to call you at 507-336-2495 and was unable to connect the call.

I attached the VEBA Plan Summary document and an article that gives some general information on VEBAs. There's no limit to the amount that can be contributed to the VEBA yearly from the employer.

Feel free to send your questions in this email or call me back directly at 701-365-4230.

Thank you,

Amanda Schaefer
Account Executive

WEX

700 26th Ave. E, West Fargo, ND 58078

Office: (701) 365-4230

www.wexinc.com

wex

Upcoming OOO:

CITY OF MILROY
Payroll Calculation Report

Pay Run #1790, from 2/17/2025 to 3/2/2025, Check Date: 3/3/2025

Pay Group:	BI-WEEKLY	Check Amount:	17,840.44
Duscher, Dean			
Pay Type	Rate	Qty	Today YTD
Hourly	26.4400	344.25	9101.97 15023.10
			Employee Tax
			Federal Income Tax With
			State Income tax Withheld
			SS Tax Withheld
			Medicare Tax Withheld
			Check Amount: 6,508.80
			Basis Today YTD Liability
			9101.97 1320.97 1580.36 Medicare Tax Emplo
			9101.97 575.90 791.96 Social Security - EE
			9101.97 564.32 1084.06
			9101.97 131.98 253.53
			Taxes / Deductions: 2,593.17
			Liabilities / Benefits: 696.30
Pay / Reimbursement:	9,101.97		
Snyder, Bette			
Pay Type	Rate	Qty	Today YTD
Hourly	30.5900	566	17313.94 23902.77
			Employee Tax
			Federal Income Tax With
			State Income tax Withheld
			SS Tax Withheld
			Medicare Tax Withheld
			Check Amount: 11,131.84
			Basis Today YTD Liability
			17313.94 3459.77 3679.68 Medicare Tax Emplo
			17313.94 1398.02 1588.70 Social Security - EE
			17313.94 1073.46 1490.38
			17313.94 251.06 348.55
			Taxes / Deductions: 6,182.30
			Liabilities / Benefits: 1,324.51
Pay / Reimbursement:	17,313.94		
BI-WEEKLY			
Pay / Reimbursement:	26,415.91		
Pay Type	Rate	Qty	Today YTD
Hourly	910.25	26415.91	
			Employee Tax
			Federal Income Tax With
			Medicare Tax Withheld
			SS Tax Withheld
			State Income tax Withheld
			Check Amount: 8,775.47
			Basis Today YTD Liability
			26415.91 4780.74 Medicare Tax Emplo
			26415.91 383.03 Social Security - EE
			26415.91 1637.78
			26415.91 1973.92
			Taxes / Deductions: 2,020.81
			Liabilities / Benefits: 2,020.81
Pay / Reimbursement:	26,415.91		

• Pay out all hours earned

• Option to put some of the Payout to USBA is on the other sheets - this would save the employee and the city on taxes.

CITY OF MILROY
Payroll Calculation Report

Pay Run #1791, from 2/17/2025 to 3/2/2025, Check Date: 3/3/2025

Pay Group:		BI-WEEKLY				Check Amount:		9,449.26					
Duscher, Dean													
Pay Type	Rate	Qty	Today	YTD	Employee Tax	Check Amount:	Basis	Today	YTD	Liability	Basis	Today	YTD
Hourly	26.4400	174.25	4607.17	10528.30	Federal Income Tax With	4607.17	376.21	635.60	Medicare Tax Emplo	4607.17	66.80	188.35	
					SS Tax Withheld	4607.17	285.64	805.38	Social Security - EE	4607.17	285.64	805.38	
					State Income tax Withhel	4607.17	237.08	453.14					
					Medicare Tax Withheld	4607.17	66.80	188.35					
Pay / Reimbursement:		4,607.17		Taxes / Deductions:		965.73		Liabilities / Benefits:		352.44			
Snyder, Bette													
Pay Type	Rate	Qty	Today	YTD	Employee Tax	Check Amount:	Basis	Today	YTD	Liability	Basis	Today	YTD
Hourly	30.5900	266	8136.94	14725.77	Federal Income Tax With	8136.94	1181.43	1401.34	Medicare Tax Emplo	8136.94	117.99	215.49	
					State Income tax Withhel	8136.94	525.21	715.89	Social Security - EE	8136.94	504.49	921.41	
					SS Tax Withheld	8136.94	504.49	921.41					
					Medicare Tax Withheld	8136.94	117.99	215.49					
Pay / Reimbursement:		8,136.94		Taxes / Deductions:		2,329.12		Liabilities / Benefits:		622.48			
BI-WEEKLY													
Pay / Reimbursement:		12,744.11		Taxes / Deductions:		3,294.85		Liabilities / Benefits:		974.92			
Pay Type	Qty	Today	YTD	Employee Tax	Basis	Today	Liability	Basis	Today				
Hourly	440.25	12744.11		Federal Income Tax Withh	12744.11	1557.64	Medicare Tax Employer	12744.11	184.79				
				Medicare Tax Withheld	12744.11	184.79	Social Security - EE	12744.11	790.13				
				SS Tax Withheld	12744.11	790.13							
				State Income tax Withheld	12744.11	762.29							

pay out hours shown put rest of hours to employee UEBA-

300 CIT hours to UEBA = 9177.00

170 PM hours to UEBA = 4494.80

CITY OF MILROY
Payroll Calculation Report

Pay Run #1792, from 2/17/2025 to 3/2/2025, Check Date: 3/3/2025

Pay Group: BI-WEEKLY		Check Amount: 6,948.28	
Duscher, Dean			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	26.4400	144.25 3813.97 9735.10	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
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Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
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Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
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Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
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BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
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Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
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Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
Pay Type	Qty Today	Employee Tax	
Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
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Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
Pay Type	Rate	Qty Today YTD	Employee Tax
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Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
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Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
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Pay / Reimbursement:		5,077.94	Check Amount: 1,189.68
Taxes / Deductions:		1,189.68	Liabilities / Benefits:
BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
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Taxes / Deductions:		753.95	Liabilities / Benefits:
Snyder, Bette			
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BI-WEEKLY			
Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
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Pay / Reimbursement:	8,891.91	Taxes / Deductions: 1,943.63	
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Hourly	310.25 8891.91	Federal Income Tax With Medicare Tax Withheld SS Tax Withheld State Income tax Withheld	
Pay / Reimbursement:		3,813.97	Check Amount: 3,080.02
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Pay Type	Rate	Qty Today YTD	Employee Tax
Hourly	30.5900	166 5077.94 11666.77	Federal Income Tax With SS Tax Withheld State Income tax Withheld Medicare Tax Withheld
Pay /			

Pay out hours shown put rest of hours to employee ~~UEBA~~
400 c/T hours to ~~UEBA~~ = 12236.00
200 P/W/hours to ~~UEBA~~ = 5288.00



City of Milroy Employee Time-Off Request Form

Employee's Name: _____

Type of Leave: ☐ PTO ☐ Funeral Leave ☐ ESST

Beginning On: _____

Ending On: _____

Council Member Approval: () Approved () Denied

Councilmember Signature: _____

Date: _____

FIRE PROTECTION AGREEMENT

THIS AGREEMENT was made and entered into this 24th day of February, 2025 by and between the **City of Milroy**, a municipal corporation of Redwood County, Minnesota, and the **Township of Amiret**, a municipal corporation of Lyon County, Minnesota.

WHEREAS, the second party, deeming it advisable to have available for the benefit of the residents of said Township services of the first party's fire department, and the electors of said City leaving pursuant to the law, provided a fund for furnishing of such service and

WHEREAS, the first party has by appropriate action authorized its Mayor and City Clerk/Treasurer to enter into a contract with the second party for the furnishing of said service from April 1, 2025 to March 31, 2026,

NOW, THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year from and after the date hereof, the fire department of the first party will answer any and all fire calls of the residents in the following sections: ½ of 1 and ½ of 12 of Amiret Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the fire department, who will render all assistance possible in the saving of life and of property. In consideration of said services, the second party agrees to pay a standby fee of \$150 per section for fire protection, and \$100 per section truck fund savings. The total cost being \$250.

IT IS UNDERSTOOD, and agreed, however, that at times weather and road conditions through various seasons of the year can and no doubt will interfere in the rendering of such service, in which event failure to furnish the service herein agreed upon shall not be taken as a breach of this agreement.

IT IS FURTHER agreed that this contract shall continue to be in effect for a period of not more than one year, with the privilege of canceling by either party with a written notice within 90 days.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers.

CITY OF MILROY

AMIRET TOWNSHIP

Margaret Sik, Mayor

Township Board Chairman

Betsy Snyder, City Clerk/Treasurer

Township Clerk

FIRE PROTECTION AGREEMENT

THIS AGREEMENT was made and entered into this 24th day of February, 2025 by and between the **City of Milroy**, a municipal corporation of Redwood County, Minnesota, and the **Township of Clifton**, a municipal corporation of Lyon County, Minnesota.

WHEREAS, the second party, deeming it advisable to have available for the benefit of the residents of said Township services of the first party's fire department, and the electors of said City leaving pursuant to the law, provided a fund for furnishing of such service and

WHEREAS, the first party has by appropriate action authorized its Mayor and City Clerk/ Treasurer to enter into a contract with the second party for the furnishing of said service from April 1, 2025 to March 31, 2026,

NOW, THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year from and after the date hereof, the fire department of the first party will answer any and all fire calls of the residents in the following sections: 1,2,11,12, 13,14, 23,24,25,26,35,36, of Clifton Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the fire department, who will render all assistance possible in the saving of life and of property. In consideration of said services, the second party agrees to pay a standby fee of \$150 per section for fire protection and \$100 per section for truck fund savings. The total cost being \$1800 for fire protection and \$1200 for truck fund savings, for a total of \$3000.

IT IS UNDERSTOOD, and agreed, however, that at times weather and road conditions through various seasons of the year can and no doubt will interfere in the rendering of such service, in which event failure to furnish the service herein agreed upon shall not be taken as a breach of this agreement.

IT IS FURTHER agreed that this contract shall continue to be in effect for a period of not more than one year, with the privilege of canceling by either party with written notice within 90 days.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers.

CITY OF MILROY

CLIFTON TOWNSHIP

Margaret Silk, Mayor

Township Board Chairman

Betsy Snyder, City Clerk/Treasurer

Township Clerk

FIRE PROTECTION AGREEMENT

THIS AGREEMENT was made and entered into this 24th day of February, 2025 by and between the **City of Milroy**, a municipal corporation of Redwood County, Minnesota, and the **Township of Gales**, a municipal corporation of Redwood County, Minnesota.

WHEREAS, the second party, deeming it advisable to have available for the benefit of the residents of said Township services of the first party's fire department, and the electors of said City leaving pursuant to the law, provided a fund for furnishing of such service and

WHEREAS, the first party has by appropriate action authorized its Mayor and City Clerk/Treasurer to enter into a contract with the second party for the furnishing of said service from April 1, 2025 to March 31, 2026,

NOW, THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year from and after the date hereof, the fire department of the first party will answer any and all fire calls of the residents in the following sections: 1,2,3,4,5,6,7,8,9,10,11,14,15,16,17 of Gales Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the fire department, who will render all assistance possible in the saving of life and of property. In consideration of said services, the second party agrees to pay a standby fee of \$150 per section for fire protection, and \$100 per section truck fund savings. The total cost being \$2250 for fire protection and \$1500 for truck fund savings, for a total of \$3750.

IT IS UNDERSTOOD, and agreed, however, that at times weather and road conditions through various seasons of the year can and no doubt will interfere in the rendering of such service, in which event failure to furnish the service herein agreed upon shall not be taken as a breach of this agreement.

IT IS FURTHER agreed that this contract shall continue to be in effect for a period of not more than one year, with the privilege of canceling by either party with a written notice within 90 days.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers.

CITY OF MILROY

GALES TOWNSHIP

Margaret Sik, Mayor

Township Board Chairman

Betsy Snyder, City Clerk/Treasurer

Township Clerk

FIRE PROTECTION AGREEMENT

THIS AGREEMENT was made and entered into this 24th day of February, 2025 by and between the **City of Milroy**, a municipal corporation of Redwood County, Minnesota, and the **Township of Stanley**, a municipal corporation of Lyon County, Minnesota.

WHEREAS, the second party, deeming it advisable to have available for the benefit of the residents of said Township services of the first party's fire department, and the electors of said City leaving pursuant to the law, provided a fund for furnishing of such service and

WHEREAS, the first party has by appropriate action authorized its Mayor and City Clerk/Treasurer to enter into a contract with the second party for the furnishing of said service from April 1, 2025 to March 31, 2026,

NOW, THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year from and after the date hereof, the fire department of the first party will answer any and all fire calls of the residents in the following sections: ½ of 13, ½ of 14, 23,24,25,26,35,36 of Stanley Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the fire department, who will render all assistance possible in the saving of life and of property. In consideration of said services, the second party agrees to pay a standby fee of \$150 per section for fire protection, and \$100 per section truck fund savings. The total cost being \$1050 for fire protection and \$700 for truck fund savings, for a total of \$1750.

IT IS UNDERSTOOD, and agreed, however, that at times weather and road conditions through various seasons of the year can and no doubt will interfere in the rendering of such service, in which event failure to furnish the service herein agreed upon shall not be taken as a breach of this agreement.

IT IS FURTHER agreed that this contract shall continue to be in effect for a period of not more than one year, with the privilege of canceling by either party with a written notice within 90 days.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers.

CITY OF MILROY

STANLEY TOWNSHIP

Margaret Sik, Mayor

Township Board Chairman

Betsy Snyder, City Clerk/Treasurer

Township Clerk

FIRE PROTECTION AGREEMENT

THIS AGREEMENT was made and entered into this 24th day of February, 2025 by and between the **City of Milroy**, a municipal corporation of Redwood County, Minnesota, and the **Township of Underwood**, a municipal corporation of Redwood County, Minnesota.

WHEREAS, the second party, deeming it advisable to have available for the benefit of the residents of said Township services of the first party's fire department, and the electors of said City leaving pursuant to the law, provided a fund for furnishing of such service and

WHEREAS, the first party has by appropriate action authorized its Mayor and City Clerk/ Treasurer to enter into a contract with the second party for the furnishing of said service from April 1, 2025 to March 31, 2026,

NOW, THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year from and after the date hereof, the fire department of the first party will answer any and all fire calls of the residents in the following sections: 19,20, 21,27,28,29, 30,31,32,33,34,35, of Underwood Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the fire department, who will render all assistance possible in the saving of life and of property. In consideration of said services, the second party agrees to pay a standby fee of \$150 per section for fire protection, and \$100 per section truck fund savings. The total cost being \$1800 for fire protection and \$1200 for truck fund savings, for a total of \$3000.

IT IS UNDERSTOOD, and agreed, however, that at times weather and road conditions through various seasons of the year can and no doubt will interfere in the rendering of such service, in which event failure to furnish the service herein agreed upon shall not be taken as a breach of this agreement.

IT IS FURTHER agreed that this contract shall continue to be in effect for a period of not more than one year, with the privilege of canceling by either party with a written notice within 90 days.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers.

CITY OF MILROY

UNDERWOOD TOWNSHIP

Margaret Sik, Mayor

Township Board Chairman

Betsy Snyder, City Clerk/Treasurer

Township Clerk

FIRE PROTECTION AGREEMENT

THIS AGREEMENT was made and entered into this 24th day of February, 2025 by and between the **City of Milroy**, a municipal corporation of Redwood County, Minnesota, and the **Township of Westline**, a municipal corporation of Redwood County, Minnesota.

WHEREAS, the second party, deeming it advisable to have available for the benefit of the residents of said Township services of the first party's fire department, and the electors of said City leaving pursuant to the law, provided a fund for furnishing of such service and

WHEREAS, the first party has by appropriate action authorized its Mayor and City Clerk/Treasurer to enter into a contract with the second party for the furnishing of said service from April 1, 2025 to March 31, 2026,

NOW, THEREFORE, it is mutually agreed between the parties hereto, that for a period of one year from and after the date hereof, the fire department of the first party will answer any and all fire calls of the residents in the following sections: all 35 sections of Westline Township and will respond to such calls with suitable fire fighting apparatus manned by at least three members of the fire department, who will render all assistance possible in the saving of life and of property. In consideration of said services, the second party agrees to pay a standby fee of \$150 per section for fire protection, and \$100 per section truck fund savings. The total cost being \$5250 for fire protection and \$3500 for truck fund savings, for a total of \$8750.

IT IS UNDERSTOOD, and agreed, however, that at times weather and road conditions through various seasons of the year can and no doubt will interfere in the rendering of such service, in which event failure to furnish the service herein agreed upon shall not be taken as a breach of this agreement.

IT IS FURTHER agreed that this contract shall continue to be in effect for a period of not more than one year, with the privilege of canceling by either party with a written notice within 90 days.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers.

CITY OF MILROY

WESTLINE TOWNSHIP

Margaret Sik, Mayor

Township Board Chairman

Betsy Snyder, City Clerk/Treasurer

Township Clerk



GENERAL RETAIL PURCHASE ORDER AND SECURITY AGREEMENT
1615 EAST BRIDGE ST, PO BOX 477
REDWOOD FALLS, MN 56283
507.644.3566 - WWW.WELTSCH.COM

Date February 19, 2025

BUYER CITY OF MILROY

PHONE

ADDRESS 410 EUCLID AVE

CELL PHONE (507) 215-0699

CITY/STATE/ZIP MILROY MN 56263

County E-MAIL milroypwdept@mnval.net

DELIVERED BY

DEL/PU DATE

QTY	N/U	STK NO	MODEL	MAKE	SERIAL NO	DESCRIPTION	Tax	AMOUNT
1	N		ISX2200	FERRIS		28 HP EFI W 60 IN CUT		
						LIST \$13999		
						GOV BUYBOARD PRICE		\$ 11,619.00

TRADE-INS Buyer certifies below Trade-ins to be free of encumbrances

MODEL	MAKE	SERIAL NO	DESCRIPTION	Tax	TRADE-IN ALLOWANCE	FREIGHT & HANDLING	
						TOTAL CASH PRICE	\$ 11,619.00
						TRADE-IN ALLOWANCE	\$ -
						BALANCE DUE	\$ 11,619.00

☐ SOLD USED AS-IS. No warranty of any kind has been given by the dealer or his agent

☐ SOLD USED WITH SPECIAL AGREEMENTS

☒ SOLD NEW WITH Manufacturer Warranty

Taxable Sale \$ -

Taxable Trade-In \$ -

☐ ST3 on file

MN SALES TAX	\$ -
TOTAL DUE	\$ 11,619.00
CASH WITH ORDER	\$ 11,619.00
FIN DOC FEE	
TOTAL FINANCED/DUE	\$ -

ALL WARRANTY REPAIRS MADE UNDER THIS AGREEMENT must be made in dealer's shop and buyer is responsible for hauling equipment for repair. No warranty is given by the dealer for tires, batteries, or accessories, and the buyer is fully responsible for repairs necessitated by accident, misuse, or negligence. This warranty is not transferable. I hereby agree to the conditions of this order, expressed in the foregoing, constituting a purchase order contract. I hereby certify that I am 21 years of age or older and acknowledge receipt of a copy of this order. In order to secure buyer's obligations under this Agreement and any extension, renewal, or modification thereof, buyer hereby grants to Dealer a security interest in all of the goods described herein, and all accessions and additional thereto and all proceeds thereof.

Buyer's Signature

Date

THIS ORDER IS VALID ONLY WHEN SIGNED AND ACCEPTED BY THE DEALER

Salesman

Accepted by:
(Dealer's Signature)

Dealer Copy



JOHN DEERE

3 Year Warranty of 1200 Hrs

Quote Summary

Prepared For:

CITY OF MILROY
PO BOX 9
MILROY, MN 56263
Home: 507-336-2495
Business: 507-336-2495

Prepared By:

Gregory Torkelson
Kibble Equipment
1100 Highway 59 N
Marshall, MN 56258
Phone: 507-537-1523
greg.torkelson@kibbleeq.com

Quote Id: 29962361

Created On: 15 November 2023

Last Modified On: 19 February 2025

Expiration Date: 30 November 2023

Equipment Summary	Suggested List	Selling Price	Qty	Extended
2025 JOHN DEERE Z930M ZTrak - 1TC930MCJRS142050	\$ 15,885.63	\$ 12,500.00 X	1 =	\$ 12,500.00
Equipment Total				\$ 12,500.00

Quote Summary

Equipment Total	\$ 12,500.00
SubTotal	\$ 12,500.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 12,500.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 12,500.00

Salesperson : X _____

Accepted By : X _____

Confidential

Patzer's

FURNITURE & APPLIANCE

HARDWARE  HANK

411 West Main • Marshall, MN 56258
Phone: 532-4401 • Fax: 532-6646

Price Quote

City of Milroy

- Toro Z-Master 4000 HDX Pro model 74015
Retail \$ 15,221.00
discount - 4,109.67
Bid \$ 11,111.33
- Toro Z-Master 5000 model 72910
Retail \$ 16,666.00
discount - 4,499.82
Bid 12,166.18
- Toro Z-Master 6000 model 72960
Retail \$ 20,888.00
discount - 5,639.76
Bid \$ 15,248.24

Thank you
Mark Patzer



[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Phone:

Subject: Yard full of Junk makes neighborhood look Junky

Comments:

Hello there, I am writing in regard to the people who live at 401 Prospect St. I am not sure what kind of people live there, but it sure looks like a bunch of pigs do. This yard looks trashy with all these vehicles, boats, Camper, and other junk littering. It sure makes the rest of the neighborhood look bad. Something needs to be done about it. Also, they have dogs running around all the time, barking, and not tied up. And the gentleman driving the maroon Chevy thinks he can also park on the wrong side of the road. Hopefully, someone will get this taken care of and get them to clean up and remove all those vehicles parked all over the yard.

City of Milroy

City Clerk/Treasurer
410 Euclid Avenue, PO Box 9
Milroy, MN 56263
Phone:(507) 336-2495
Email: milroy@mnval.net

FYI

PTO Clerk/Treasurer earned = 312

PTO earned PW Director = 260

11 Holidays = 88

Funeral Leave = 32

ESST = 1 hour for every 30 hours worked up to 48 hours Max included in PTO.

Dean Duscher – 15 th Yr	PTO	HOLIDAY	FUNERAL
EARNED – 2025	260	88	32
Carried over from 2024	52		
Totals	312	88	32
January	15	16	0
February	9	8	0
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

Betsy Snyder – 31 st Yr	PTO	HOLIDAY	FUNERAL
EARNED – 2025	312	88	32
Totals	312	88	32
January	8	16	0
February	6	8	0
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			