AGENDA - City Council Meeting

Monday, June 23, 2025

6:30 p.m.

1. **CALL TO ORDER – Pledge of Allegiance & Roll Call**

2. **APPROVE AGENDA – Additions or Corrections**

3. **GUESTS** – Milroy First Responders

4. **CONSENT AGENDA – All items listed under the Consent Agenda, unless removed from the Consent Agenda, shall be approved by a Council motion.**
   a. Minutes of May 27, 2025, Regular Meeting & June 17, 2025, Special Meeting
   b. Bills/ACH/Payroll
   c. LU Permits #6.2025 – 106 Prospect Street
   d. LU Permit #7.2025 – 305 Prospect
   e. LU Permit #8.2025 – 201 Lexington
   f. 1 – 4-day liquor license for the Milroy Lions

5. **REPORTS/COUNCIL COMMUNICATION**
   - Fire Department
   - Public Works
   - Mayor/Council
   - Clerk/Treasurer

6. **UNFINISHED BUSINESS**
   - EDA apartments/value/advertise
   - Nuisances/procedure/letters
   - 604 Cedar Street Property repair concerns
   - Christensen ditch
   - Tennis Courts

7. **NEW BUSINESS**
   - Set date & time for Performance reviews
   - Appoint Acting Mayor

8. **OPEN FORUM – Open forum provides residents with the opportunity to address the City Council. The City Council cannot take official action on items discussed during the open forum, except to refer items to staff for future reports or follow-through. Speakers may be limited to three (3) minutes.**

9. **MAYOR/COUNCIL ITEMS**
   - July 3 – City Office Closed
   - July 4 – Holiday Observed
   - July 21,22,23 – City Office Closed
   - July 28 – City Council Meeting

10. **ADJOURN**

MILROY CITY COUNCIL
Regular Meeting
May 27, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL
Mayor Sik called the meeting to order at 6:30 p.m., followed by the pledge of allegiance.
Council Members Present: Sik, Christensen, Haken, Miller and Olson (left at 7pm).
Staff in attendance: Clerk/Treasurer Snyder and Public Works Director Duscher.
Guests: Mary Dahmes, Andrew Thooft, Ashley Christensen, John Willey, Scot Bowman and Giesen Navarro.

APPROVE AGENDA
Haken/Miller unanimous to approve the agenda with the addition of the Milroy Relief 1-4 day liquor license under the consent agenda.

GUESTS
John Willey and Ashley Christensen were present representing the Milroy Public School. They gave an update about the closing of the school after the 2025-2026 school year. This update included the possibilities of the liquidation of the building, land and play equipment.

CONSENT AGENDA
Christensen/Haken unanimous to approve the consent agenda as presented.
a. April 28, 2025, Regular Council minutes
b. Claims Payable (check #12789 - #12814) for $35,242.08 and electronic payments for $13,938.92.
c. Land Use Permit #5-2025
d. Oasis Bar & Grill Street closing application
e. Milroy Fire Relief Association 1–4-day liquor license

REPORTS
FIRE – The department would like the council to buy fire extinguishers and smoke detectors for them to hand out at their annual supper feed. The city is unable to provide items for giveaway.

PUBLIC WORKS – Sweeper tires will be replaced. The mulch for the park is in. Sewer jetting is complete and one of the manholes needs to be redone. The Public Works Duscher questioned a note left on his timesheet by the mayor saying he needs to work his forty hours each week. He asked if he must work forty hours, how he ever would be able to use his PTO? If he only works thirty-six hours, she said he should use PTO to get to the forty. This has not been done in the past. He would like the council to consider summer hours for him. **Haken/Christensen unanimous to approve summer hours of 7:00a.m. to 5:00p.m. Monday-Thursday and 7:00a.m. to 11:00a.m. on Friday.**

COUNCIL – Mayor Sik said the EDA bids were put out prematurely. She would like the County Assessor to view this apartment for a value before it gets sold. The bids that were received will not be opened. A brief history was given on the EDA and these apartments. This will be tabled until the June meeting. The park bathrooms were discussed as they have not been cleaned, and one toilet is plugged. Sara Soupir, who is the custodian at the fitness center will be asked if she is interested in doing this job.

UNFINISHED BUSINESS
Christensen/Haken unanimous to approve the Personnel Policy with the addition of summer hours.

Haken/Miller unanimous to accept the quote from MR Paving for crack repair on the streets in the amount of $ 32,260.00.

NEW BUSINESS
Haken/Christensen unanimous to approve Resolution #7.2025 accepting Kent Miller's resignation as of June 6, 2025.
A notice of vacancy will be posted for applications to be back by 4:30p.m. on June 12, 2025, and a special meeting to review these will be held at 6:30p.m. on June 17, 2025.

The first responder lease is up at the end of this year. A brief history of how this came to be was in the packet. The city leases the vehicle from them for $500.00 a year so that the vehicle can continue to be insured on the city's policy. The first responders will be invited to the June meeting.

MAYOR/COUNCIL ITEMS

- June 6-8 – Spring Clean Up
- June 19 – Holiday Closed
- June 23 – City Council Meeting

ADJOURN

Miller/Haken unanimous to adjourn the meeting at 7:50 p.m.

Approved on this 23rd day of June 2025.

_____

Betsy Snyder, City Clerk/Treasurer

DRAFT

CITY OF MILROY

Special Meeting – Council Candidates, Redwood County Assessing Contract and Park bathroom maintenance
June 17, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Mayor Sik called the meeting to order at 6:30 p.m., followed by the pledge of allegiance.
Councilmembers Present: Sik, Christensen, Olson and Haken.
Staff in attendance: Clerk/Treasurer Snyder and Public Works Director Duscher.
Guests: Tom Marks, Jeff VanDeWiele, Mary Dahmes.

The purpose of this special meeting was to appoint an applicant to fill the council vacancy, review and approve the Redwood County Assessing contract and discuss the maintenance/cleaning of the park bathrooms.

COUNCIL CANDIDATES

Christensen/Haken unanimous to appoint Tom Marks to the council, term ending December 31,2026.

REDWOOD COUNTY ASSESSING CONTRACT

Christensen/ Olson unanimous to approve the three (3) year contract with Redwood County to do the assessing within the City.

PARK BATHROOMS MAINTENANCE

Discussion was held as to how often and who's job to clean these are. The custodian at the fitness center does not want to take on the park bathrooms, therefore the Public Works Director will continue to clean. How often was discussed with daily to 3 times a week. These will be checked periodically. Updates or building new was also discussed as these should be handicapped accessible.

ADJOURN

Christensen/Olson unanimous to adjourn the meeting at 6:50 p.m.

Approved on this 23rd day of June 2025.

_____

Betsy Snyder, City Clerk/Treasurer

DRAFT

CITY OF MILROY - 507-336-2495

Combined AP / Payroll Check Register Report - First Independent Bank-1005284

Bank: First Independent Bank-1005284, Status = 'O'

For The Date Range From 5/23/2025 To 6/19/2025

Check # / eCheck ID	Type	AP/PR	Date	Payee	Amount	Status
R1814E1	E	PR	5/26/2025	Snyder, Bette	$1,258.89	O
R1814E63	E	PR	5/26/2025	Duscher, Dean	$1,564.20	O
R1814E90	E	PR	5/26/2025	Soupir, Sara	$25.39	O
R1815E1	E	PR	6/9/2025	Snyder, Bette	$1,145.80	O
R1815E63	E	PR	6/9/2025	Duscher, Dean	$1,739.12	O
R1815E90	E	PR	6/9/2025	Soupir, Sara	$158.56	O
12815	C	AP	6/16/2025	Wrenchers, LLC	$732.75	O
12816	C	AP	6/16/2025	FCAM	$317.46	O
12817	C	AP	6/16/2025	MN Valley Telephone Co.	$248.74	O
12818	C	AP	6/16/2025	DSG	$421.89	O
12819	C	AP	6/16/2025	MARC	$928.38	O
12820	C	AP	6/16/2025	Northland Trust Services, Inc.	$442.50	O
12821	C	AP	6/16/2025	NCPERS Group Life Ins.	$16.00	O
12822	C	AP	6/16/2025	Minnesota Department of Health	$323.00	O
12823	C	AP	6/16/2025	Ron's Recycling	$173.00	O
12824	C	AP	6/16/2025	JD Plumbing & Heating	$237.48	O
12825	C	AP	6/16/2025	Immense Impact, LLC	$737.00	O
City of Milroy	E	AP	6/16/2025	City of Milroy	$119.61	O
Southwest Sanitation	E	AP	6/16/2025	Southwest Sanitation	$1,316.26	O
WEX Health	E	AP	6/16/2025	WEX Health	$5.50	O
MEDICA	E	AP	6/18/2025	MEDICA	$3,308.90	O

0 Cleared	**$0.00**
21 Outstanding	**$15,220.43**
0 Voided	**$0.00**

CITY OF MILROY

5/31/2025

CHECKING	AMOUNT	BALANCE
Beginning Balance	**5/1/2025**	**76,113.14**
EFT – Pera	**1,200.79**	**74,912.35**
EFT – IRS	**1,668.33**	**73,244.02**
EFT – State of MN	**252.82**	**72,991.20**
EFT - Sales Tax		**72,991.20**
EFT - Transfer to Fire Savings	**16,400.00**	**56,591.20**
Payroll	**5,664.45**	**50,926.75**
Misc. Receipts	**840.00**	**51,766.75**
WSG Receipts	**12,872.40**	**64,639.15**
Transfer In from savings		**64,639.15**
AP	**37,847.61**	**26,791.54**
First Independent - Checking Interest	**11.40**	**26,802.94**
First Independent - Analysis Charge	**78.20**	**26,724.74**
Ending Balance	**5/31/2025**	

GENERAL FUND SAVINGS ACCOUNT	AMOUNT	BALANCE
Beginning Balance	**5/1/2025**	**526,712.98**
Transfer Out/In	**350,000.00**	**176,712.98**
Interest	**145.24**	**176,858.22**
Ending Balance	**5/31/2025**	

TRUCK FUND SAVINGS ACCOUNT	AMOUNT	BALANCE
Beginning Balance	**5/1/2025**	**26,667.84**
Transfer Out/In	**16,400.00**	**43,067.84**
Interest	**16.35**	**43,084.19**
Ending Balance	**5/31/2025**	

GENERAL FUND CD	AMOUNT	BALANCE
Ending Balance/Closeout	**5/31/2025**	**350,000.00**

TRUCK FUND CD	AMOUNT	BALANCE
Beginning Balance	**5/31/2025**	**143,366.00**

EMPLOYEE INITIALS: _____

COUNCILMEMBER INITIALS: _____

CITY OF MILROY - 507-336-2495

Council Approval Report

(Council Approval Report)

Vendor

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
General Fund									
11	**Wrenchers, LLC, , 511 Euclid Avenue, Milroy, MN, 56263**								
4398	06/16/25	Equipment Repairs/Maintenance	06/16/25	$720.00	$720.00	01-04-4052	Equipment Repairs/Maint	$3,000.00	$2,978.04
4398	06/16/25	Vehicle Repairs/Maintenance	06/16/25	$12.75	$12.75	01-04-4170	Vehicle Repairs/Maintena	$2,000.00	$1,920.10
					$732.75				
27	**FCAM, P.O. Box 100, 602 Euclid Avenue, Milroy, MN, 56263**								
5.25	06/16/25	Gas-City Pick Up	06/16/25	$83.74	$83.74	01-04-4175	Gas-City Pick Up	$1,000.00	$531.53
5.25	06/16/25	Diesel-Plow, Tractor, Mower, Sweeper	06/16/25	$150.12	$150.12	01-04-4176	Diesel-Plow, Tractor, Mo	$1,500.00	$1,389.29
5.25	06/16/25	Repairs & Maintenance	06/16/25	$83.60	$83.60	01-05-4052	Repairs & Maintenance	$100.00	$100.00
					$317.46				
41	**MN Valley Telephone Co., P.O. Box 310, Franklin, MN, 55333-0310**								
6.25	06/16/25	Monthly Phone Charges	06/16/25	$248.74	$248.74	01-01-4060	Phone	$3,500.00	$2,213.39
					$248.74				
272	**WEX Health, PO Box 9528, Fargo, ND, 58106-9528**								
0002174402-IN	06/16/25	VEBA Contributions	06/16/25	$2.75	$2.75	01-01-4077	VEBA-Maintenance	$1,236.00	($4,522.68)
0002174402-IN	06/16/25	VEBA Contributions	06/16/25	$2.75	$2.75	01-01-4078	VEBA-Clerk/Treasurer	$2,436.00	($17,288.94)
					$5.50				
350	**NCPERS Group Life Ins., PO Box 17605, Jacksonville, FL, 32245**								
7.2025	06/16/25	Life Insurance	06/16/25	$16.00	$16.00	01-00-2035	Insurance Payable	$0.00	($0.54)
					$16.00				
440	**Ron's Recycling, 13283 Camp Avenue, Walnut Grove, MN, 56180**								
2025	06/16/25	Spring Clean Up Day	06/16/25	$173.00	$173.00	01-04-4032	Spring Clean Up Day	$2,800.00	$2,800.00
					$173.00				
543	**JD Plumbing & Heating, 12163 State Hwy 68, Milroy, MN, 56263**								
3856	06/16/25	Repairs & Maintenance	06/16/25	$237.48	$237.48	01-05-4052	Repairs & Maintenance	$100.00	$100.00
					$237.48				
570	**Immense Impact, LLC, P.O. Box 121034, Arlington, TX, 76012**								
21-1006OSJ	06/16/25	Professional & Legal Services	06/16/25	$737.00	$737.00	01-01-4055	Professional & Legal Ser	$13,300.00	$331.84
					$737.00				
Total General Fund					**$2,467.93**				
Water Fund									
83	**DSG, PO Box 74007497, Chicago, IL, 60674-7497**								
S104721473.	06/16/25	Equipment Repairs/Maintenance	06/16/25	$421.89	$421.89	02-00-4052	Equipment Repairs/Maint	$4,000.00	$3,732.90
					$421.89				

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
268	**Northland Trust Services, Inc., 150 S. 5th Street, Suite 3300, Minneapolis, MN, 55402**								
2025	06/16/25	Bond Interest	06/16/25	$442.50	$442.50	02-00-4265	Bond Interest	$1,375.00	$445.75
					$442.50				
386	**Minnesota Department of Health, 625 North Robert Street, P.O. Box 64494, St. Paul, MN, 55164-0494**								
2.25	06/16/25	MN 9.72 Fee Payable	06/16/25	$323.00	$323.00	02-00-2060	MN 9.72 Fee Payable	$0.00	($494.19)
					$323.00				
428	**City of Milroy, 410 Euclid Avenue, P.O. Box 9, Milroy, MN, 56263**								
5.25	06/16/25	MN 9.72 Fee Payable	06/16/25	$0.81	$0.81	02-00-2060	MN 9.72 Fee Payable	$0.00	($494.19)
					$0.81				
Total Water Fund					**$1,188.20**				
Sewer Fund									
259	**MARC, PO Box 927, Columbus, NE, 68602-0927**								
0849172-IN	06/16/25	Chemicals & Testing Fees	06/16/25	$928.38	$928.38	03-00-4220	Chemicals & Testing Fee	$5,000.00	$4,184.47
					$928.38				
Total Sewer Fund					**$928.38**				
Garbage Fund									
413	**Southwest Sanitation, P.O. Box 425, Marshall, MN, 56258**								
5.2025	06/16/25	62 - 35 Gallon Carts@8.34 each	06/16/25	$1,316.26	$1,316.26	04-00-4250	Charges for Services	$15,000.00	$9,729.88
					$1,316.26				
Total Garbage Fund					**$1,316.26**				
Milroy EDA									
428	**City of Milroy, 410 Euclid Avenue, P.O. Box 9, Milroy, MN, 56263**								
5.25	06/16/25	Water	06/16/25	$80.02	$80.02	08-08-4290	Water	$1,000.00	$666.94
5.25	06/16/25	Sewer	06/16/25	$38.78	$38.78	08-08-4291	Sewer	$500.00	$341.90
					$118.80				
Total Milroy EDA					**$118.80**				

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
Total Bills To Pay:					$6,019.57				

Employee Initials: _____

Mayor Initials: _____

BUILDING/ZONING
PERMIT APPLICATION

Office of Clerk/Treasurer • 410 Euclid Avenue • PO Box 9 • Milroy, MN 56263 • (507) 336-2495

Property Owner: Kennoth d Patricia Brooks

Mailing Address: 154 PO Box Phone: 507-430-1455

City, State Zip: Milroy, MN 56263 Email: patbrooks@mnvad.net

PROPERTY INFORMATION

Property Address: 104 Prospect Street Parcel Number: _____

Property Type: (X) Residential ( ) Commercial ( ) Industrial

PROJECT INFORMATION

____New Residential/Commercial Structure ($500.00)
____Utility Shed – 320Sq. Ft. or Less ($25.00)
____Accessory Structure ($100.00)
____Accessory shed larger than 320 Sq. Ft. ($100.00)
____Addition onto an existing Residential/Commercial Structure ($150.00)
____Deck/Patio/Fence/Concrete ($25.00)
__X__Step Replacement larger than 36 Sq. Ft. ($10.00)

Dimensions of Project:

Length: _____ Width: _____

Height: _____ Area: _____

Project Description:

Replaced old broken steps on front of home

All Building/Zoning Permit Applications must include a detailed site plan drawn to scale.

OWNER STATEMENT

I hereby apply for a building/zoning permit, and I acknowledge that the information provided above and on the submitted site plan is complete and accurate and that all work will be in conformance with the approved plan and codes, covenants & ordinances of the City of Milroy.

I understand that this is a permit application and work is not to start without a permit.

Owner Signature: Patricia J. Brooks Date: 5/27/2025

This Application has been Reviewed and Approved by:

Public Works Supervisor

Building/Zoning Administrator

Received: 5/27/2025 CK# 2589

Amount Paid: 10.00 check/cash/EFT/MO

Date Approved: 5/27/2025

Permit Number: # 6-2025

Application for Building/Zoning Permit

Applications for a Building/Zoning Permit shall be made to the City Clerk together with the required fee(s)

FILING/PROCESS INSTRUCTIONS

The application must be fully completed with true and correct information. The property owners' signature is required for all applications. I, the owner, agree to pay the required fee for this application at time of request and understand that this request be refused, the fee will not be returned. I also understand that should this request be granted; all work shall be done within 1 (one) year from date of approval and all materials shall follow the plans and specifications submitted and property taxes will be current with all the Ordinances of the city. Incomplete applications or applications with insufficient information will delay the processing. Applications shall be submitted to:

City of Milroy
410 Euclid Avenue
PO Box 9
Milroy, MN 56263

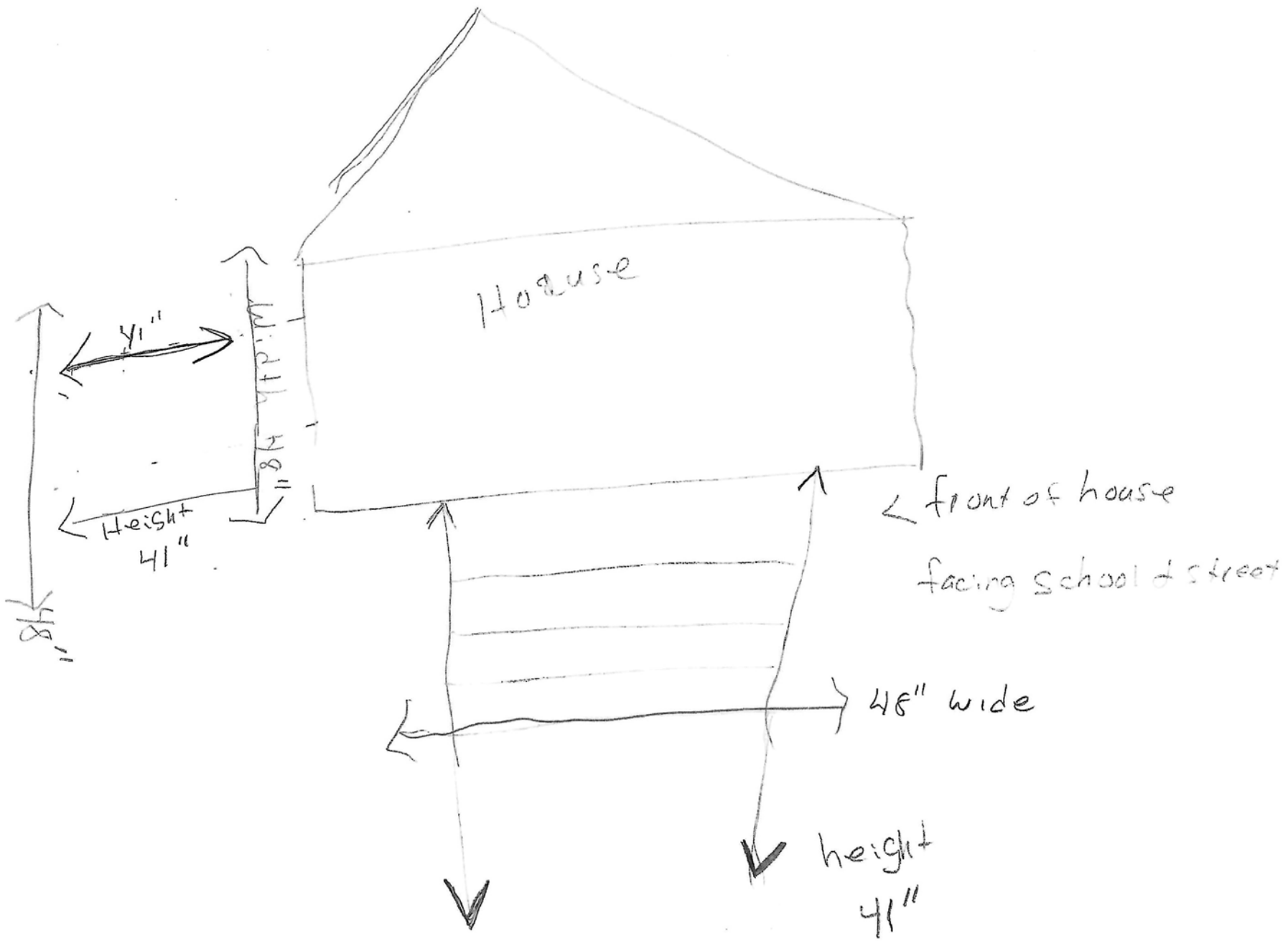
GOPHER STATE ONE CALL – YOU MUST CALL BEFORE YOU DIG! IT"S THE LAW.
1-800-252-1166

QUESTION THEY WILL ASK:

- STREET ADDRESS
- TYPE OF WORK TO BE DONE
- WILL YOU BE USING EXPLOSIVES
- NEAREST INTERSECTING STREET
- HOW LONG WILL THE DIGGING TAKE PLACE
- WHEN WILL THE WORK BEGIN
- LOCATION OF WORK (ex: REAR HALF OF LOT OR AREA MARKED BY WHITE STAKES, ETC)
- CONTACT NAME AND PHONE NUMBER

YOU WILL ALSO NEED TO GIVE THE POWER, CABLE, PHONE AND MUNICIPAL UTILITY COMPANIES ENOUGH TIME TO LOCATE THESE ITEMS. GOPHER STATE ONE CALL WILL NOT ALLOW DIGGING FOR AT LEAST TWO (2) WORKING DAYS AFTER YOU CALL IN.

TRY TO CALL AT LEAST SEVEN (7) DAYS BEFORE YOU PLAN TO DIG.


House
41"
Height
41"
8ft
front of house
facing School Street
48" wide
height
41"

BUILDING/ZONING
PERMIT APPLICATION

Office of Clerk/Treasurer • 410 Euclid Avenue • PO Box 9 • Milroy, MN 56263 • (507) 336-2495

Property Owner: Barb Vigil

Mailing Address: PO Box 125 Phone: 320) 522-5907

City, State Zip: Milroy MN 56263 Email: barbvigil67@gmail.com

PROPERTY INFORMATION

Property Address: 305 prospect st. Parcel Number: _____

Property Type: (X) Residential ( ) Commercial ( ) Industrial

PROJECT INFORMATION

___New Residential/Commercial Structure ($500.00)
X Utility Shed – 320Sq. Ft. or Less ($25.00)
___Accessory Structure ($100.00)
___Accessory shed larger than 320 Sq. Ft. ($100.00)
___Addition onto an existing Residential/Commercial Structure ($150.00)
___Deck/Patio/Fence/Concrete ($25.00)
___Step Replacement larger than 36 Sq. Ft. ($10.00)

Dimensions of Project:

Length: 16 ft Width: 10 ft

Height: 10 ft. Area: _____

Project Description:

Shed already built put in behind house

All Building/Zoning Permit Applications must include a detailed site plan drawn to scale.

OWNER STATEMENT

I hereby apply for a building/zoning permit, and I acknowledge that the information provided above and on the submitted site plan is complete and accurate and that all work will be in conformance with the approved plan and codes, covenants & ordinances of the City of Milroy.

I understand that this is a permit application and work is not to start without a permit.

Owner Signature: Barb Vigil Date: 6-3-25

This Application has been Reviewed and Approved by:

Public Works Supervisor

Building/Zoning Administrator

Received: 6/4/2025

Date Approved: 6/4/2025

Amount Paid: 25.00 check/cash/EFT/MO

Permit Number: 7-2025

Application for Building/Zoning Permit

Applications for a Building/Zoning Permit shall be made to the City Clerk together with the required fee(s)

FILING/PROCESS INSTRUCTIONS

The application must be fully completed with true and correct information. The property owners' signature is required for all applications. I, the owner, agree to pay the required fee for this application at time of request and understand that this request be refused, the fee will not be returned. I also understand that should this request be granted; all work shall be done within 1 (one) year from date of approval and all materials shall follow the plans and specifications submitted and property taxes will be current with all the Ordinances of the city. Incomplete applications or applications with insufficient information will delay the processing. Applications shall be submitted to:

City of Milroy
410 Euclid Avenue
PO Box 9
Milroy, MN 56263

GOPHER STATE ONE CALL – YOU MUST CALL BEFORE YOU DIG! IT"S THE LAW.
1-800-252-1166

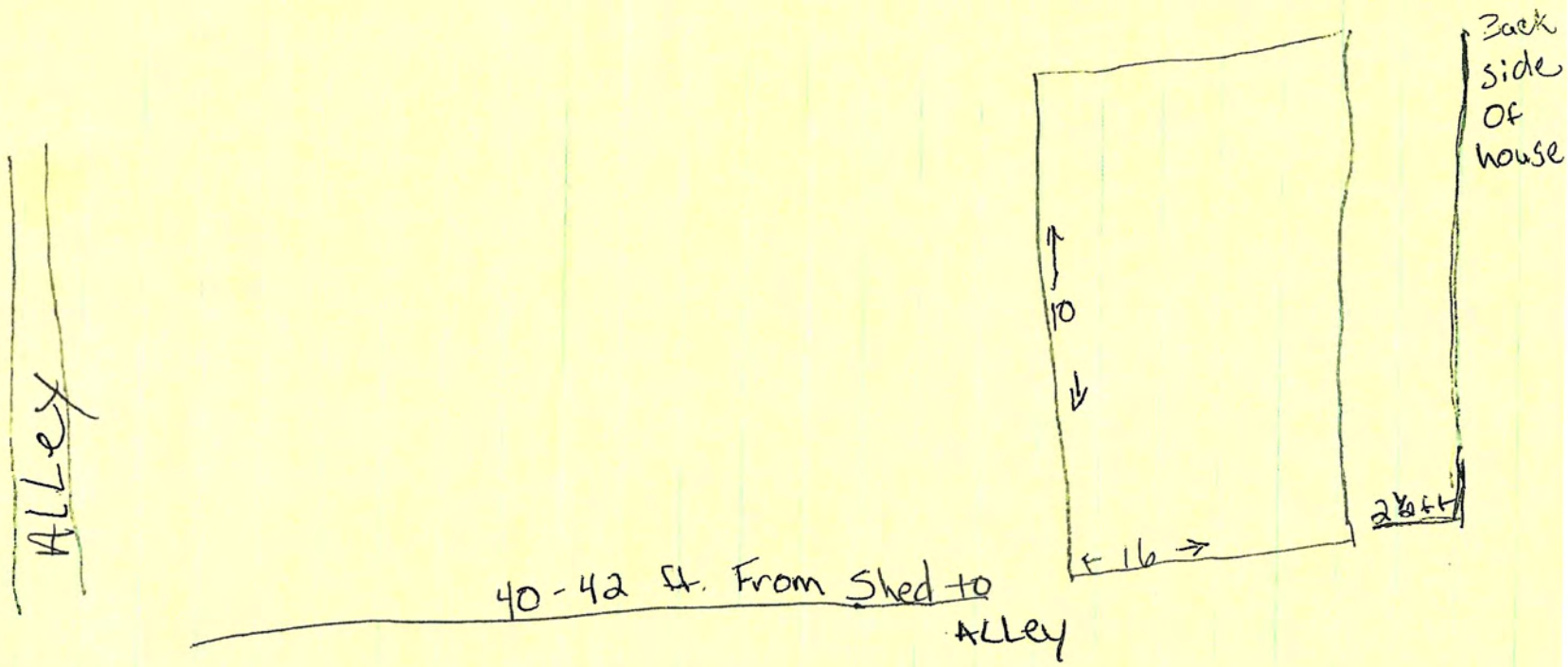
QUESTION THEY WILL ASK:

- STREET ADDRESS
- TYPE OF WORK TO BE DONE
- WILL YOU BE USING EXPLOSIVES
- NEAREST INTERSECTING STREET
- HOW LONG WILL THE DIGGING TAKE PLACE
- WHEN WILL THE WORK BEGIN
- LOCATION OF WORK (ex: REAR HALF OF LOT OR AREA MARKED BY WHITE STAKES, ETC)
- CONTACT NAME AND PHONE NUMBER

YOU WILL ALSO NEED TO GIVE THE POWER, CABLE, PHONE AND MUNICIPAL UTILITY COMPANIES ENOUGH TIME TO LOCATE THESE ITEMS. GOPHER STATE ONE CALL WILL NOT ALLOW DIGGING FOR AT LEAST TWO (2) WORKING DAYS AFTER YOU CALL IN.

TRY TO CALL AT LEAST SEVEN (7) DAYS BEFORE YOU PLAN TO DIG.

Left side, back of house



BUILDING/ZONING
PERMIT APPLICATION

Office of Clerk/Treasurer • 410 Euclid Avenue • PO Box 9 • Milroy, MN 56263 • (507) 336-2495

Property Owner: Tanner Rothmeier

Mailing Address: P.O. Box 83 Phone: 507-430-4549

City, State Zip: Milroy, MN 56263 Email: tdrothmeier@yahoo.com

PROPERTY INFORMATION

Property Address: 201 Lexington St. Parcel Number: 85-016-3110

Property Type: (X) Residential ( ) Commercial ( ) Industrial

PROJECT INFORMATION

___New Residential/Commercial Structure ($500.00)
___Utility Shed – 320Sq. Ft. or Less ($25.00)
___Accessory Structure ($100.00)
___Accessory shed larger than 320 Sq. Ft. ($100.00)
___Addition onto an existing Residential/Commercial Structure ($150.00)
X Deck/Patio/Fence/Concrete ($25.00)
___Step Replacement larger than 36 Sq. Ft. ($10.00)

Dimensions of Project:

Length: 15 ft Width: 12 ft

Height: 7 ft Area: 180 ^{2} ft

Project Description:

Would like to build a dog fence/kennel on the side of current shed. Wood fence along South side 15ft long, Chain fence on East 12ft and north 15ft side. Wood structure over top being shingled for shade.

All Building/Zoning Permit Applications must include a detailed site plan drawn to scale.

OWNER STATEMENT

I hereby apply for a building/zoning permit, and I acknowledge that the information provided above and on the submitted site plan is complete and accurate and that all work will be in conformance with the approved plan and codes, covenants & ordinances of the City of Milroy.

I understand that this is a permit application and work is not to start without a permit.

Owner Signature: Tan Roth Date: 6-4-25

This Application has been Reviewed and Approved by:

Public Works Supervisor

Building/Zoning Administrator

Received: 6/9/2025

Amount Paid: 25.00 check/cash/EFT/MO

Date Approved: 6/9/2025

Permit Number: 8-2025

Application for Building/Zoning Permit

Applications for a Building/Zoning Permit shall be made to the City Clerk together with the required fee(s)

FILING/PROCESS INSTRUCTIONS

The application must be fully completed with true and correct information. The property owners' signature is required for all applications. I, the owner, agree to pay the required fee for this application at time of request and understand that this request be refused the fee will not be returned. I also understand that should this request be granted; all work shall be done within 1 (one) year from date of approval and all materials shall follow the plans and specifications submitted and property taxes will be current with all the Ordinances of the city. Incomplete applications or applications with insufficient information will delay the processing. Applications shall be submitted to:

City of Milroy
410 Euclid Avenue
PO Box 9
Milroy, MN 56263

GOPHER STATE ONE CALL – YOU MUST CALL BEFORE YOU DIG! IT"S THE LAW.
1-800-252-1166

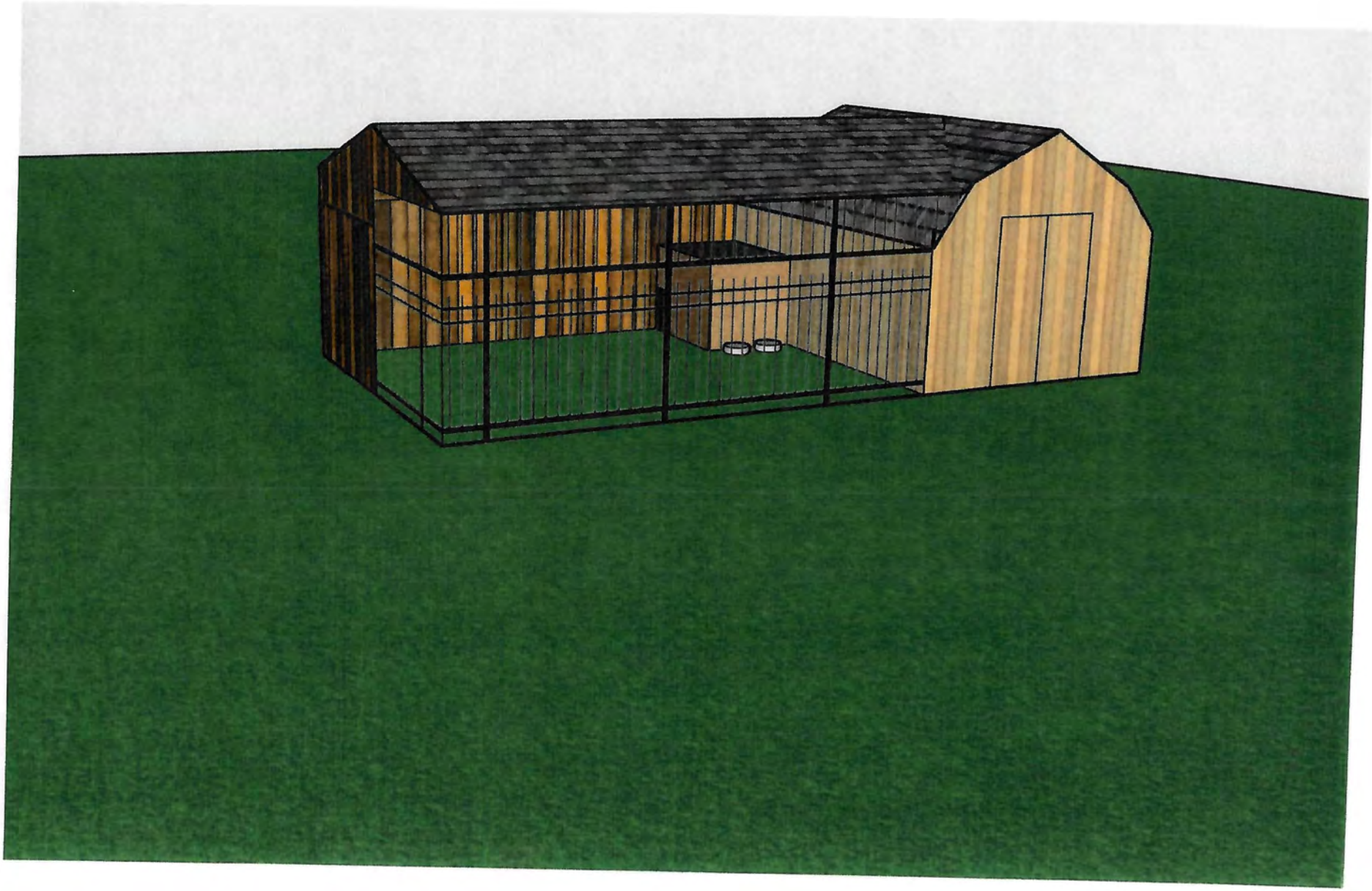
QUESTION THEY WILL ASK:

- STREET ADDRESS
- TYPE OF WORK TO BE DONE
- WILL YOU BE USING EXPLOSIVES
- NEAREST INTERSECTING STREET
- HOW LONG WILL THE DIGGING TAKE PLACE
- WHEN WILL THE WORK BEGIN
- LOCATION OF WORK (ex: REAR HALF OF LOT OR AREA MARKED BY WHITE STAKES, ETC)
- CONTACT NAME AND PHONE NUMBER

YOU WILL ALSO NEED TO GIVE THE POWER, CABLE, PHONE AND MUNICIPAL UTILITY COMPANIES ENOUGH TIME TO LOCATE THESE ITEMS. GOPHER STATE ONE CALL WILL NOT ALLOW DIGGING FOR AT LEAST TWO (2) WORKING DAYS AFTER YOU CALL IN.

TRY TO CALL AT LEAST SEVEN (7) DAYS BEFORE YOU PLAN TO DIG.

Building will turn 90° moved forward water tower



Beacon™ Redwood County, MN

Legend

- Municipal Boundaries
- Surrounding Counties
- Townships
- Parcels

Major Roads

- State/Federal
- County
- County/Twp/City
- Minor Roads

Parcel ID	85-016-3110	**Alternate ID**	n/a	**Owner Address**	ROTHMEIER/TANNER
Sec/Twp/Rng	16-111-39	**Class**	RESIDENTIAL\SINGLE UNIT		201 LEXINGTON ST
Property Address	201 LEXINGTON ST MIL S MILROY	**Acreage**	n/a		MILROY MN 56263
District	n/a				
Brief Tax Description	TR 70' X 150' IN SW1/4 SW1/4 S OF RR (Note: Not to be used on legal documents)				

Date created: 6/9/2025
Last Data Uploaded: 6/5/2025 10:15:22 PM

Developed by SCHNEIDER GEOSPATIAL

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date of organization	Tax exempt number
Milroy lions club	4-16-1974	6853176

Organization Address (No PO Boxes)	City	State	Zip Code
3351 240th ST	Milroy	Minnesota	56263

Name of person making application	Business phone	Home phone
Ronald Schmidt	same	(507) 336-2529

Date(s) of event: Pork BarBQ Aug 6, 2025

Type of organization: ☐ Microdistillery ☐ Small Brewer ☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit

Organization officer's name	City	State	Zip Code
Ronald Schmidt	Milroy	Minnesota	56263
		Minnesota	
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
Milroy City Park

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Milroy
City or County approving the license

June 23, 2025
Date Approved

$50.00
Fee Amount

August 6, 2025
Permit Date

Event in conjunction with a community festival ☐ Yes ☒ No

milroy@mnval.net
City or County E-mail Address

252
Current population of city

Bette Snyder
Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. *E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US*

City of Milroy

410 Euclid Avenue, PO Box 9
Milroy, MN 56263

MAYOR:
Margaret Sik

CITY CLERK/TREASURER:
Betsy Snyder

CITY COUNCIL:
John Christensen
Scott Haken
Tom Marks
Drew Olson

Date

Name
Address

In an ongoing tradition, our citizens have taken pride in making our community attractive to guests, visitors and neighbors. It has been brought to the attention of the Milroy City Council that you have unlicensed and an excess of vehicles in your yard. Although nuisance violations are very unpleasant for all involved, it is perhaps one of the most important reasons for City Ordinances and State Laws.

The city is asking for your cooperation in the removal of excess vehicles and licensing the four (4) that are allowable. Please have this matter resolved within 14 days of the date of this letter.

You may contact any council member listed above if you have questions on this matter or you may attend the May 24, 2025, city council meeting which begins at 6:30 p.m.

Enclosures: Copy of Ordinance #92.19 & 92.20

Thank You,

Betsy Snyder, MMMC, MMC
City Clerk/Treasurer
507-336-2495
milroy@mnval.net

SAMPLE