

Milroy City Council
Notice of July 22, 2024, City Property Tour

Notice is hereby given that the City Council of Milroy will tour the city buildings/property on Monday, July 22, 2024, at 5:30 p.m. at the Milroy City Hall, Milroy MN.

Posted 7/16/2024
Betsy Snyder
City Clerk/Treasurer



AGENDA - City Council Meeting

Monday, July 22, 2024
6:00 p.m.

1. **CALL TO ORDER – Pledge of Allegiance**
2. **ROLL CALL – CB, JC, DO, RZ, MW – Silence Electronic Devices**
3. **APPROVE AGENDA**
4. **APPROVAL OF MINUTES**
 - June 24, 2024, Regular Meeting
5. **CONSENT AGENDA – Items listed below are considered routine in nature and there will be no separate discussion of these items unless requested by a Council or Staff member. Any items requiring discussion will be added at the end of the regular agenda.**
 - Claims Payable
 - LU Permit #2.2024 – 306 Prospect Street
6. **ORDINANCES AND RESOLUTIONS**
 - Resolution #6.2024 – Candidate Openings
 - Resolution #7.2024 – Accepting Resignation
7. **REPORTS**
 - Fire Department
 - Public Works
 - Mayor/Council
 - City Clerk/Treasurer
8. **UNFINISHED BUSINESS**
 - Performance Reviews/Budget meeting – Set August date & time
 - Street Obstruction update
 - Facebook page/Live stream of meetings
 - Mower quotes
9. **NEW BUSINESS**
 - LU Permit Application Violation
10. **OPEN FORUM – Open forum provides residents with the opportunity to address the City Council. The City Council cannot take official action on items discussed during the open forum, except to refer items to staff for future reports or follow through. If you wish to address the City Council, please say your name, address and topic that you wish to discuss. Speakers will be limited to three (3) minutes.**
11. **MAYOR/COUNCIL ITEMS**
 - August 26 – City Council Meeting
 - Candidate Filing opens July 30, 2024, and closes August 13, 2024
12. **ADJOURNMENT**

CITY OF MILROY

Regular City Council Meeting Minutes

June 24, 2024

CALL TO ORDER

Mayor Weber called the meeting to order at 6:00 p.m. and the pledge of allegiance was recited.

Present: Mayor Weber, Council Members Brooks, Christensen, Olson and Zwach. Also present were Clerk/Treasurer Snyder and Public Works Director Duscher. Guests Present: Kent Miller and Tom Marks.

Motion to approve the agenda as presented was made by Brooks, second by Christensen. Motion carried.

MINUTES

Motion to approve the May 28, 2024, Regular City Council minutes was made by Zwach, second by Olson. Motion carried.

CONSENT AGENDA

- Claims Payable
- Milroy Lions 1–4 day temporary liquor license

Motion to approve the consent agenda was made by Christensen, second by Olson. Motion carried.

REPORTS & REQUESTS

Public Works Director Duscher updated the council on current items being done; lead service lines and waiting on a permit from the state for the speed signs. Over this past weekend due to rains he put in over 36 hours through the course of the weekend. During this time, he had no contact with the council, but had offers from residents to help and the clerk took a sample to New Ulm on Saturday for him. There was over a million gallons pumped through the lift station this weekend and a normal day is 15,000 to 20,000 gallons. The lines will be smoke tested in the future. Overtime pay-out was discussed as opposed to comp time.

Councilmember Christensen brought up the ditch east of town, this is a county ditch.

Councilmember Brooks said she has received complaints about the cone that sits in the middle of superior street where it abuts up to Lorrain Street, cautioning people there are children at play. Possibly suggesting to the residents to buy a sign that can sit on the edge of their yard would be a better choice than the cone and playing in the streets. There is also an ordinance about blocking the street. The city will have a conversation with these residents.

Clerk/Treasurer Snyder will be on vacation July 11th & 15th, attending Election training July 25th, attending Region 3 training July 18th.

UNFINISHED BUSINESS

Housing Development was discussed. Having an engineering firm give the city an analysis of the area(s) and how much to pay for this service was discussed. Mayor Weber will speak with Dan Christensen, the landowner about possibly developing another area in which he owns.

NEW BUSINESS

Candidate filings for council and mayor opens July 30, 2024, and closes August 13, 2024.

A date and time for reviews, budget and touring the city was discussed. A tour of the city will be done July 22, 2024, at 5:30 p.m. Reviews and budget meeting will be sometime in August.

OPEN FORUM

Kent Miller then thanked the city employees for the extra time spent over the past weekend with the excessive water.

MAYOR/COUNCIL ITEMS

- July 4 – Holiday Observed – City Offices Closed
- July 22 – City Council Meeting

ADJOURN

Motion to adjourn the meeting at 6:40 p.m. was made by Christensen, second by Brooks. Motion carried.

Approved this 22nd day of July 2024.

Betsy Snyder, City Clerk/Treasurer

A/P Claims List

from 6/21/2024 to 7/18/2024

Invoice #	Vendor	Description	Account	Cost
7.24	MEDICA	Health Insurance Payable	01-00-2036	\$483.17
22796	Computers and Beyond	Equipment Purchased	01-01-4050	\$1,170.00
6.24	Redwood County Attorney's Office	Redwood County Court Costs	01-01-4056	\$306.25
6.24	MN Valley Telephone Co.		01-01-4060	\$264.90
7.24	MEDICA	Employer Paid Health Insurance	01-01-4076	\$2,751.33
0001983917-IN	WEX Health		01-01-4077	\$2.75
0001983917-IN	WEX Health		01-01-4078	\$2.75
6.24	Meadowland Farmers Coop		01-01-4095	\$222.73
6.24	Otter Tail Power Company	City Hall	01-01-4095	\$91.11
6.24	Otter Tail Power Company	City Shop	01-01-4095	\$53.18
6.24	FCAM	Equipment Repairs/Maintenance	01-04-4052	\$171.53
6.24	Otter Tail Power Company	Street Lites	01-04-4095	\$538.64
6.24	FCAM	Gas-City Pick Up	01-04-4175	\$177.65
6.24	FCAM	Diesel-Plow, Tractor, Mower, Sweeper	01-04-4176	\$157.83
4060597	Gopher State One-Call		01-04-4190	\$5.40
6.24	Otter Tail Power Company	Park	01-05-4095	\$41.97
		Total General Fund		\$6,441.19
6.24	City of Milroy	MN 9.72 Fee Payable	02-00-2060	\$0.81
6.24	Otter Tail Power Company	Tower	02-00-4095	\$88.43
606615	Utility Service Co., INC.	Tower Maintenance	02-00-4217	\$12,913.24
		Total Water Fund		\$13,002.48
6.24	Otter Tail Power Company	Pump #1	03-00-4095	\$157.53
6.24	Otter Tail Power Company	Lift Station	03-00-4095	\$124.81
1257999	Minnesota Valley Testing Labs		03-00-4220	\$97.75
1259996	Minnesota Valley Testing Labs		03-00-4220	\$97.75
		Total Sewer Fund		\$477.84
2024	Southwest Sanitation	Spring Clean Up	04-00-4250	\$2,422.16
6.24	Southwest Sanitation	62 - 35 Gallon Carts@8.34 each	04-00-4250	\$1,307.52
		Total Garbage Fund		\$3,729.68
6.24	Otter Tail Power Company	Siren	06-03-4095	\$9.57
6.24	FCAM	Vehicle Gas	06-03-4150	\$170.69
0933008-IN	Heiman Fire Equipment	Supplies/Fire Clothes	06-03-4151	\$10.04
6.24	FCAM	Vehicle Repairs & Maintenance	06-03-4170	\$49.20
		Total Fire Fund		\$239.50
6.24	City of Milroy	Water	08-08-4290	\$107.26
6.24	City of Milroy	Sewer	08-08-4291	\$45.06
		Total Milroy EDA		\$152.32
6.24	Otter Tail Power Company	Fitness Center	09-09-4095	\$121.90
22796	Computers and Beyond	Operating Supplies	09-09-4155	\$3,007.48
		Total Milroy Fitness Center		\$3,129.38
		Total All Funds		\$27,172.39

MILROY

MINNESOTA

Land Use Permit

NO: 2-2024
\$ 25.00

IN CONSIDERATION OF The statements and representations made by **MITCHELL KEENAN** in application therefore duly filed in this office, which application is hereby made part hereof, PERMISSION IS HEREBY GRANTED to build/add to a building described in the permit application.

Upon that tract of land described as:

Parcel#: 85-200-1560

Lot: 17 & 18 Block: 12

Street Address: 306 Prospect Street

Which tract is of the size and area specified in said application

This permit is granted upon the express conditions that said owner(s) shall comply in all respects with the Ordinances of the City of Milroy; that it does not cover the use of property, such as streets, sidewalks, alleys, etc. for which special permits must be obtained.

All permits are valid for six (6) months from time of approval and can be extended for six (6) months with approval from the Zoning Administrator.

Given under the hand of the Zoning Administer of said City and its corporate seal this 17th day of July, 2024.

ATTEST:



A handwritten signature in blue ink, appearing to read 'Beth Smith', is written over a horizontal line. The signature is cursive and extends to the right of the line.

ZONING ADMINISTRATOR

MILROY

MINNESOTA

City of Milroy Land Use Application

Request is hereby made for:

- New Residential Structure (\$500.00)
- New Commercial Structure (\$500.00)
- Utility Shed – 320Sq. Ft. or Less (\$25.00)
- Accessory Shed larger than 320 Sq. Ft. (\$100.00)
- An addition onto an existing Residential or Commercial Structure (\$150.00)
- Deck/Patio/Fence/Concrete (\$25.00)
- Step Replacement – Anything larger than 36 Sq. Ft. (\$10.00)

Legal Description:

Lot: 17e18 Block: 11
Width: 150 Length: 100
Parcel #: 85-200-1560

Street Address: 306 Prospect St Milroy, MN 56263

Kind of Construction: Wood / steel (wood, steel etc.)


Structure Dimensions

Length: 25
Width: 12
Height: 8
Contents in Square Feet: 300

Please draw location on Lot on the Back. Please include all measurement distances from lot lines.

I, the owner, agree to pay the required fee for this application at time of request and understand that this request be refused, the fee will not be returned. I also understand that should this request be granted; all work shall be done within 1 (one) year from date of approval and all materials shall comply with the plans and specifications submitted and property taxes will be current with all the Ordinances of the City.

Owner Printed Name: Mitchell Keenan Phone#: 320 874 4950



Owner Signature

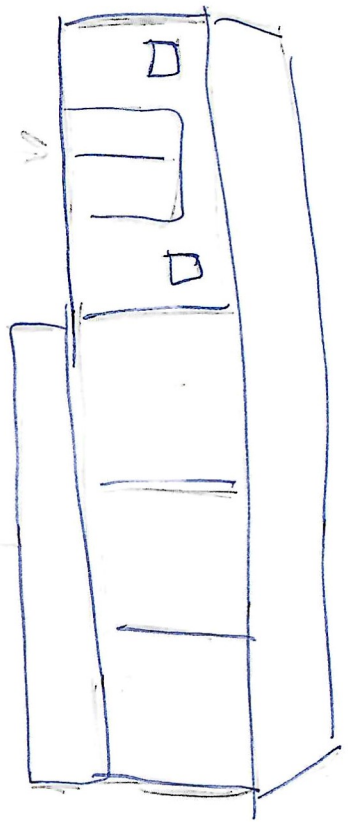
7-17-2024

Date

City Office Use Only

Received: 7/17/2024 Amount: 25.00 Cash, EFT or Check#: 2

Approved: ✓ Denied: _____ Date: 7/17/2024 Permit#: 2-2024



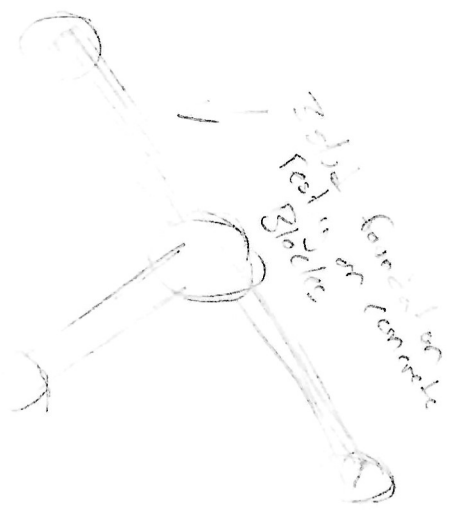
Existing

25x12' (300 square feet)

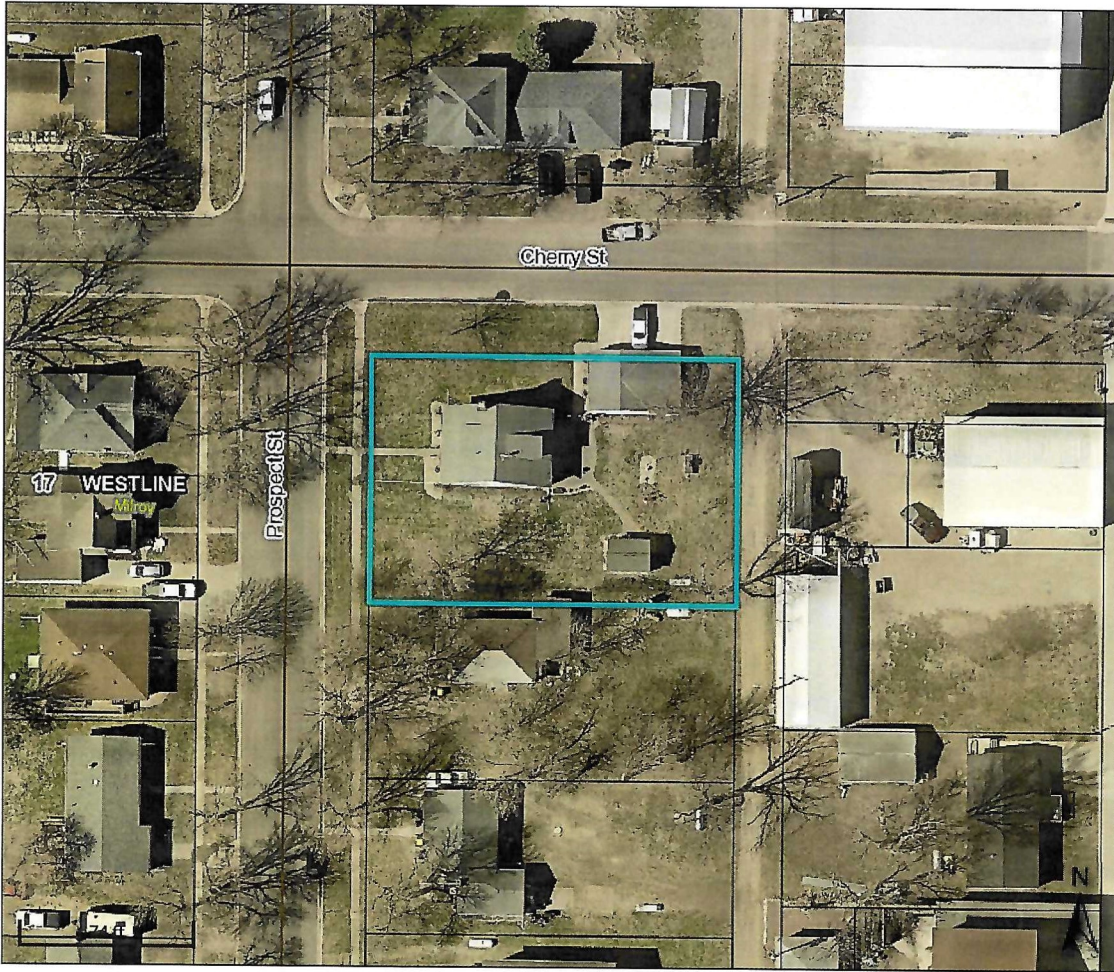
Open Front (Eventually will change)

Floating Foundation

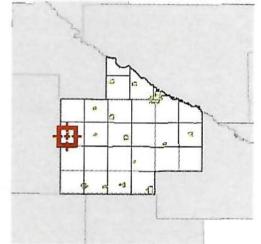
No Floor (Eventually will change)



20' high concrete



Overview



Legend

-  Municipal Boundaries
-  Surrounding Counties
-  Townships
-  Parcels
- Major Roads**
-  State/Federal
-  County
-  County/Twp/City
-  Minor Roads

Parcel ID	85-200-1560	Alternate ID	n/a	Owner Address	KEENAN/MITCHELL
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT		306 PROSPECT ST
Property Address	306 PROSPECT ST	Acreage	n/a		MILROY MN 56263
	CITY OF MILROY				
District	n/a				
Brief Tax Description	LOTS 17 & 18				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 7/17/2024
 Last Data Uploaded: 7/16/2024 10:02:18 PM

Developed by  **Schneider**
 GEOSPATIAL

RESOLUTION 2024-6

**CITY OF MILROY
COUNTY OF REDWOOD
STATE OF MINNESOTA**

**PUBLISHING AND POSTING OF CANDIDATE OPENINGS FOR THE 2024 GENERAL ELECTION FOR THE CITY
OF MILROY, MN**

WHEREAS, Minnesota statute 204d.16 requires the City of Milroy, as the governing body of the city to submit to the redwood county auditor the positions to be included on the ballot of the general election on November 5, 2024.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Milroy, Minnesota, Redwood County, hereby lists the following positions to be place on the November 5, 2024, general election ballot:

One (1) mayor – 2-year term

Two (2) councilmembers – 4-year term

Adopted by the Mayor and Council of the City of Milroy, Minnesota, this 22nd day of July 2024.

SIGNED: _____

Colleen Brooks, Acting Mayor

ATTEST: _____

Betsy Snyder, City Clerk/Treasurer

RESOLUTION 2024-7

**CITY OF MILROY
COUNTY OF REDWOOD
STATE OF MINNESOTA**

ACCEPTING RESIGNATION AND DECLARING A COUNCIL VACANCY

WHEREAS, the City of Milroy received a letter of resignation from Council Member/Mayor Megan Weber on July 17, 2024 to be effective July 17, 2024; and

WHEREAS, the Milroy City Council held a regularly scheduled meeting July 22, 2024, and accepted the letter of resignation.

NOW THEREFORE BE IT RESOLVED, the Milroy City Council has accepted Mayor Weber's resignation and declares a vacancy exists on the City Council.

Adopted by the Acting Mayor and Council of the City of Milroy, Minnesota, this 22nd day of July 2024.

SIGNED: _____
Colleen Brooks, Acting Mayor

ATTEST: _____
Betsy Snyder, City Clerk/Treasurer

07/17/2024

To the City Council of Milroy, MN:

As of July 17, 2024, I, Megan D. Weber resign from my position as Mayor of Milroy, MN. Please accept my resignation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Megan D. Weber', written in a cursive style.

MEGAN D. WEBER

Rec'd 7/19/2024 D. Snyder CC/Clk/Treas.

Notice of Council Vacancy

The City of Milroy is seeking an interested person to fill a vacancy on the city council created by the resignation of Mayor Megan Weber. The city council shall fill this vacancy by appointment.

Interested persons must be residents of the city, eligible voters, and otherwise eligible to hold elected office. The term of this appointment shall end on December 31, 2024.

Council meetings are held the fourth Monday of each month at 6:00 P.M. Council members are paid \$900 per year.

For more information please contact the Office of the City Clerk, City of Milroy at 507/336.2495.

Posted:
City Hall
City Facebook Page
Post Office

GENERAL PROVISIONS**§ 93.01 UNLOADING ON STREET OR SIDEWALK.**

No person shall unload any heavy material in the streets of the city by throwing or letting the material fall upon the pavement of any street, alley, sidewalk, or other public way, without first placing some sufficient protection over the pavement.

Penalty, see § 10.99

§ 93.02 STREET AND SIDEWALK OBSTRUCTION.

No person shall obstruct any street, alley, sidewalk, or other public way within the city by erecting thereon any fence or building, or permitting any fence or building to remain thereon. Each day that any fence or building is permitted to remain upon the public way shall constitute a separate offense.

Penalty, see § 10.99

§ 93.03 MATERIALS ON STREET OR SIDEWALK.

(A) No person shall encumber any street, sidewalk, or right-of-way. No owner, occupant, or person having the care of any building or lot of land, bordering on any street, sidewalk, or right-of-way shall permit it to be encumbered with barrels, boxes, cans, articles, or substances of any kind, so as to interfere with the free and unobstructed use thereof.

(B) Except for the actions of the city employees and contractors carrying out their duties, no person shall:

- (1) Obstruct any street or sidewalk by depositing snow or ice thereon;
- (2) Dig any holes in any street, sidewalk or right-of-way;
- (3) Remove any earth, gravel, or rock from any street, sidewalk or right-of-way;
- (4) Obstruct any ditch draining any street or drain any noisome materials into any ditch;

(5) Deface, mar, damage, or tamper with any structure, work, material, equipment, tools, signs, markers, signals, paving, guardrails, drains or any other highway appurtenance on or along any street, sidewalk or right-of-way.

(6) Remove, injure, displace, or destroy right-of-way markers, or reference or witness monuments, or markers placed to preserve section or quarter-section corners;

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
Revised Budget

7/19/2024 11:34am

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For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
General Fund					
Revenues					
01-00-3000 General Property Tax	90,000.00	99,935.59	185,000.00	103,202.89	44.21%
01-00-3001 Tax Abatement	8,250.00	0.00	16,500.00	0.00	100.00%
01-00-3005 LGA	32,490.48	0.00	74,491.00	0.00	100.00%
01-00-3020 License & Permits	600.00	340.00	1,200.00	1,530.00	(27.50%)
01-00-3025 Interest Income	250.02	629.35	600.00	1,230.28	(105.05%)
01-00-3035 2% Fire State Aid	4,000.02	0.00	4,000.00	0.00	100.00%
01-00-3055 Insurance Dividend	1,000.02	0.00	1,500.00	0.00	100.00%
01-00-3060 Misc. Income	100.02	10,139.44	500.00	2,416.49	(383.30%)
01-00-3207 Spring Clean Up	150.00	360.00	300.00	285.00	5.00%
Total Revenues	136,840.56	111,404.38	284,091.00	108,664.66	61.75%
Total	136,840.56	111,404.38	284,091.00	108,664.66	61.75%
General Government					
Expenditures					
01-01-4000 Mayor/Council Salary	2,500.02	2,375.00	5,000.00	2,375.00	52.50%
01-01-4005 Clerk/Treasurer Salary	25,500.00	28,039.00	57,000.00	29,500.16	48.25%
01-01-4010 Assessing Fees	1,120.02	0.00	2,240.00	0.00	100.00%
01-01-4011 Custodian Salary	0.00	367.25	250.00	72.01	71.20%
01-01-4020 City Share PERA	1,924.98	2,102.96	4,500.00	2,212.51	50.83%
01-01-4025 City Share SS	1,500.00	1,705.22	3,500.00	1,800.68	48.55%
01-01-4030 City Share MEDICARE	375.00	398.77	800.00	421.14	47.36%
01-01-4035 Election Expense	0.00	0.00	2,000.00	16.00	99.20%
01-01-4040 Office Supplies	1,099.98	1,889.76	2,200.00	1,819.31	17.30%
01-01-4045 Cleaning Supplies	0.00	254.72	200.00	108.03	45.99%
01-01-4050 Equipment Purchased	250.02	995.00	400.00	4,438.87	(1009.72%)
01-01-4052 Equipment Repairs/Maintenance	49.98	5.00	100.00	2,181.99	(2081.99%)
01-01-4055 Professional & Legal Services	7,500.00	17,072.01	13,000.00	12,884.19	0.89%
01-01-4056 Redwood County Court Costs	250.02	262.50	500.00	875.00	(75.00%)
01-01-4060 Phone	1,999.98	1,730.08	4,000.00	1,616.27	59.59%
01-01-4065 Mileage	649.98	747.92	1,300.00	1,379.18	(6.09%)
01-01-4070 Confrences & Training	1,750.02	2,938.56	3,000.00	2,533.19	15.56%
01-01-4075 Bonds & Insurance	7,999.98	14,139.00	16,000.00	19,692.00	(23.08%)
01-01-4076 Employer Paid Health Insurance	15,000.00	15,527.94	30,000.00	16,507.98	44.97%
01-01-4077 VEBA-Maintenance	618.00	22.00	1,236.00	1,216.50	1.58%
01-01-4078 VEBA-Clerk/Treasurer	1,218.00	22.00	2,436.00	2,416.50	0.80%
01-01-4080 Publications	250.02	0.00	500.00	0.00	100.00%
01-01-4095 Utilities & LP	6,000.00	5,377.01	12,000.00	4,868.28	59.43%
01-01-4107 Transfer Out to T. FUND SAVINGS	3,000.00	6,560.00	8,200.00	8,200.00	0.00%
01-01-4108 Transfer Out to FIRE	1,750.02	3,500.00	0.00	0.00	0.00%
01-01-4110 Misc. Expense	250.02	837.98	500.00	459.38	8.12%
01-01-4116 Postage	250.02	536.91	700.00	68.00	90.29%
01-01-4125 Property Taxes	525.00	450.00	500.00	405.00	19.00%
01-01-4165 Dues/Subscriptions	199.98	185.00	400.00	483.00	(20.75%)

Quote Summary

Prepared For:

CITY OF MILROY
 PO BOX 9
 MILROY, MN 56263
 Home: 507-336-2495
 Business: 507-336-2495

Prepared By:

Torkelson Gregory
 Kibble Equipment
 36648 Us Hwy 71
 Redwood Falls, MN 56283
 Phone: 507-644-3571
 greg.torkelson@kibbleeq.com

Quote Id: 29949498
Created On: 13 November 2023
Last Modified On: 10 July 2024
Expiration Date: 30 November 2023

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 2032R Compact Utility Tractor (25 PTO hp) - 1LV2032RPRR127904	\$ 37,265.00	\$ 28,250.00 X	1 =	\$ 28,250.00

Equipment Total **\$ 28,250.00**

Trade In Summary	Qty	Each	Extended
2020 JOHN DEERE 2032R - 1LV2032RJLM120376	1	\$ 20,750.00	\$ 20,750.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 20,750.00

Trade In Total **\$ 20,750.00**

Quote Summary	
Equipment Total	\$ 28,250.00
Trade In	\$ (20,750.00)
SubTotal	\$ 7,500.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 7,500.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 7,500.00

Salesperson : X _____

Accepted By : X _____

Quote Summary

Prepared For:
 CITY OF MILROY
 PO BOX 9
 MILROY, MN 56263
 Home: 507-336-2495
 Business: 507-336-2495

Prepared By:
 Torkelson Gregory
 Kibble Equipment
 36648 Us Hwy 71
 Redwood Falls, MN 56283
 Phone: 507-644-3571
 greg.torkelson@kibbleeq.com

Quote Id: 29962361
Created On: 15 November 2023
Last Modified On: 09 July 2024
Expiration Date: 30 November 2023

Equipment Summary	Suggested List	Selling Price	Qty	Extended
2024 JOHN DEERE Z930M ZTrak - 1TC930MCHRR130639	\$ 15,819.00	\$ 12,500.00 X	1 =	\$ 12,500.00
Equipment Total				\$ 12,500.00

Quote Summary

Equipment Total	\$ 12,500.00
SubTotal	\$ 12,500.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 12,500.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 12,500.00

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
Revised Budget

7/19/2024 11:34am

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For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-01-4200 Equipment & Supplies	49.98	0.00	0.00	11.58	0.00%
01-01-4210 Government Building Repairs	499.98	33.97	500.00	118.00	76.40%
01-01-4255 Tax Abatement Expense	8,250.00	0.00	16,500.00	0.00	100.00%
01-01-4293 Clothing/Uniform Allowance	124.98	0.00	250.00	0.00	100.00%
01-01-5000 First Responder Lease Cost	250.02	500.00	500.00	500.00	0.00%
Total Expenditures	(92,706.00)	(108,575.56)	(190,212.00)	(119,179.75)	37.34%
Total General Government	(92,706.00)	(108,575.56)	(190,212.00)	(119,179.75)	37.34%
Public Safety					
Expenditures					
01-02-4052 Equipment Repairs	49.98	0.00	100.00	0.00	100.00%
01-02-4061 2% Fire State Aid	4,000.02	0.00	4,000.00	0.00	100.00%
01-02-4145 Ambulance Dues	499.98	0.00	1,000.00	1,000.00	0.00%
Total Expenditures	(4,549.98)	0.00	(5,100.00)	(1,000.00)	80.39%
Total Public Safety	(4,549.98)	0.00	(5,100.00)	(1,000.00)	80.39%
Streets & Maintenance					
Expenditures					
01-04-4005 Street Salaries	9,000.00	9,349.72	19,000.00	9,404.95	50.50%
01-04-4020 City Share Pera	675.00	701.22	1,400.00	705.37	49.62%
01-04-4025 City Share SS	559.98	579.67	1,200.00	583.12	51.41%
01-04-4030 City Share Medicare	150.00	135.52	300.00	136.34	54.55%
01-04-4032 Spring Clean Up Day	1,249.98	315.00	2,500.00	255.00	89.80%
01-04-4050 Equipment Purchased	499.98	0.00	500.00	0.00	100.00%
01-04-4052 Equipment Repairs/Maintenance	1,249.98	589.70	2,000.00	2,273.75	(13.69%)
01-04-4060 Phone	79.98	80.04	160.00	80.04	49.98%
01-04-4070 Conference & Training	199.98	188.03	300.00	278.45	7.18%
01-04-4095 Utilities	3,750.00	5,174.06	7,500.00	4,522.63	39.70%
01-04-4110 Misc. Expense	25.02	0.00	100.00	108.03	(8.03%)
01-04-4170 Vehicle Repairs/Maintenance	1,000.02	1,484.49	2,000.00	1,190.70	40.47%
01-04-4175 Gas-City Pick Up	799.98	475.00	1,500.00	411.98	72.53%
01-04-4176 Diesel-Plow, Tractor, Mower, Sweeper	1,000.02	1,511.72	2,500.00	605.11	75.80%
01-04-4185 Street Maintenance Supplies	499.98	0.00	1,000.00	0.00	100.00%
01-04-4189 Tree Trimming	1,000.02	0.00	2,000.00	0.00	100.00%
01-04-4190 One Call Concepts	150.00	64.85	400.00	56.75	85.81%
01-04-4200 Shop Supplies	400.02	152.25	800.00	89.99	88.75%
01-04-4205 Capital Improvements	0.00	1,763.66	0.00	0.00	0.00%
01-04-4210 Government Building Repairs	250.02	1,575.99	500.00	0.00	100.00%
01-04-4275 Seal Coating & Crackfilling	4,999.98	0.00	8,000.00	0.00	100.00%
01-04-4278 Vehicle/Equipment Replacement	10,000.02	0.00	20,000.00	0.00	100.00%
01-04-4293 Clothing/Uniform Allowance	42.00	36.67	84.00	66.67	20.63%
Total Expenditures	(37,581.96)	(24,177.59)	(73,744.00)	(20,768.88)	71.84%
Total Streets & Maintenance	(37,581.96)	(24,177.59)	(73,744.00)	(20,768.88)	71.84%

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Parks & Recreation					
Expenditures					
01-05-4052 Repairs & Maintenance	49.98	76.06	100.00	118.30	(18.30%)
01-05-4095 Utilities	250.02	219.82	450.00	221.98	50.67%
01-05-4189 Tree Trimming	750.00	0.00	500.00	0.00	100.00%
01-05-4200 Equipment & Supplies	150.00	0.00	300.00	130.36	56.55%
01-05-4205 Capital Improvements	0.00	0.00	0.00	4,312.09	0.00%
01-05-4278 Equipment Replacement	499.98	0.00	500.00	0.00	100.00%
Total Expenditures	(1,699.98)	(295.88)	(1,850.00)	(4,782.73)	(158.53%)
Total Parks & Recreation	(1,699.98)	(295.88)	(1,850.00)	(4,782.73)	(158.53%)
Total General Fund	302.64	(21,644.65)	13,185.00	(37,066.70)	381.13%

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Water Fund					
Revenues					
02-00-3080 Customer Water	22,500.00	22,298.50	45,000.00	24,437.36	45.69%
02-00-3090 Reconnection/Penalty/Deposit Fees	499.98	450.00	1,000.00	1,555.00	(55.50%)
02-00-3200 Improvement Fees	22,500.00	23,505.15	45,000.00	26,021.61	42.17%
Total Revenues	45,499.98	46,253.65	91,000.00	52,013.97	42.84%
Expenditures					
02-00-4005 Water Salaries	9,000.00	9,347.02	19,000.00	9,402.23	50.51%
02-00-4020 City Share PERA	675.00	701.03	1,400.00	705.16	49.63%
02-00-4025 City Share SS	559.98	579.54	1,200.00	582.93	51.42%
02-00-4030 City Share MEDICARE	150.00	135.56	300.00	136.34	54.55%
02-00-4052 Equipment Repairs/Maintenance	1,999.98	0.00	4,000.00	0.00	100.00%
02-00-4060 Phone	87.48	79.98	175.00	79.98	54.30%
02-00-4070 Conference & Training	150.00	491.03	300.00	593.32	(97.77%)
02-00-4095 Utilities	1,500.00	908.75	3,000.00	895.22	70.16%
02-00-4100 Meters and Supplies	750.00	609.31	1,500.00	250.00	83.33%
02-00-4116 Postage/Office Supplies	300.00	15.05	600.00	234.55	60.91%
02-00-4165 Dues/Memberships & Permits	250.02	560.00	500.00	612.57	(22.51%)
02-00-4200 Shop Supplies	150.00	0.00	300.00	95.35	68.22%
02-00-4205 Capital Improvements	0.00	13,326.77	0.00	9,771.02	0.00%
02-00-4217 Tower Maintenance	7,000.02	7,334.09	14,000.00	7,813.24	44.19%
02-00-4220 Chemicals & Testing Fees	250.02	0.00	500.00	357.05	28.59%
02-00-4260 Bond Principal	15,499.98	31,000.00	31,000.00	32,000.00	(3.23%)
02-00-4265 Bond Interest	1,630.02	3,259.75	3,260.00	2,330.50	28.51%
02-00-4270 Bond Agent Fees	187.50	395.00	375.00	395.00	(5.33%)
02-00-4293 Clothing/Uniform Allowance	41.52	36.66	83.00	66.64	19.71%
Total Expenditures	(40,181.52)	(68,779.54)	(81,493.00)	(66,321.10)	18.62%
Total	5,318.46	(22,525.89)	9,507.00	(14,307.13)	250.49%
Total Water Fund	5,318.46	(22,525.89)	9,507.00	(14,307.13)	250.49%

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Sewer Fund					
Revenues					
03-00-3090 Connection Fees			0.00	1,000.00	0.00%
03-00-3110 Customer Sewer	7,500.00	5,000.98	15,000.00	5,455.84	63.63%
03-00-3200 Improvement Fees	13,999.98	14,194.95	3,000.00	15,705.11	(423.50%)
Total Revenues	21,499.98	19,195.93	18,000.00	22,160.95	(23.12%)
Expenditures					
03-00-4005 Sewer Salaries	9,000.00	9,347.02	19,000.00	9,402.23	50.51%
03-00-4020 City Share PERA	675.00	701.03	1,400.00	705.16	49.63%
03-00-4025 City Share SS	559.98	579.54	1,200.00	582.93	51.42%
03-00-4030 City Share MEDICARE	150.00	135.56	300.00	136.34	54.55%
03-00-4050 Equipment Purchased	499.98	0.00	1,000.00	0.00	100.00%
03-00-4052 Equipment Repairs/Maintenance	1,999.98	0.00	4,000.00	0.00	100.00%
03-00-4060 Phone	87.48	79.98	175.00	79.98	54.30%
03-00-4070 Conference & Training	150.00	491.04	300.00	593.32	(97.77%)
03-00-4095 Utilities & LP	1,500.00	2,030.39	3,000.00	2,164.95	27.84%
03-00-4116 Postage/Office Supplies	300.00	0.00	600.00	204.00	66.00%
03-00-4125 Property Taxes			0.00	874.24	0.00%
03-00-4165 Dues/Memberships & Permits	199.98	1,608.00	400.00	345.00	13.75%
03-00-4200 Shop Supplies	150.00	0.00	300.00	95.35	68.22%
03-00-4205 Capital Improvements	0.00	0.00	0.00	1,761.25	0.00%
03-00-4220 Chemicals & Testing Fees	2,500.02	1,681.18	5,000.00	2,034.17	59.32%
03-00-4240 Jetter Expenses	499.98	0.00	1,000.00	0.00	100.00%
03-00-4293 Clothing/Uniform Allowance	41.52	36.66	83.00	66.64	19.71%
Total Expenditures	(18,313.92)	(16,690.40)	(37,758.00)	(19,045.56)	49.56%
Total	3,186.06	2,505.53	(19,758.00)	3,115.39	115.77%
Total Sewer Fund	3,186.06	2,505.53	(19,758.00)	3,115.39	115.77%

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Garbage Fund					
Revenues					
04-00-3115 Charges for Services	9,250.02	9,214.91	20,000.00	10,221.04	48.89%
Total Revenues	9,250.02	9,214.91	20,000.00	10,221.04	48.89%
Expenditures					
04-00-4250 Charges for Services	7,999.98	6,090.10	13,000.00	6,245.18	51.96%
Total Expenditures	(7,999.98)	(6,090.10)	(13,000.00)	(6,245.18)	51.96%
Total	1,250.04	3,124.81	7,000.00	3,975.86	43.20%
Total Garbage Fund	1,250.04	3,124.81	7,000.00	3,975.86	43.20%

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
 Revised Budget

For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
2022 Street Project Levy					
Revenues					
05-00-3205 Bond Proceeds	36,361.98	2,040,908.00	100,000.00	0.00	100.00%
Total Revenues	36,361.98	2,040,908.00	100,000.00	0.00	100.00%
Expenditures					
05-00-4260 Loan Principal	0.00	2,334,587.99	81,862.19	81,862.19	0.00%
05-00-4265 Loan Interest	0.00	0.00	46,097.81	46,097.81	0.00%
Total Expenditures	0.00	(2,334,587.99)	(127,960.00)	(127,960.00)	0.00%
Total	36,361.98	(293,679.99)	(27,960.00)	(127,960.00)	(357.65%)
General Government					
Expenditures					
05-01-4299 Debt Service Fund	0.00	6,500.00	0.00	0.00	0.00%
Total Expenditures	0.00	(6,500.00)	0.00	0.00	0.00%
Total General Government	0.00	(6,500.00)	0.00	0.00	0.00%
Total 2022 Street Project Levy	36,361.98	(300,179.99)	(27,960.00)	(127,960.00)	(357.65%)

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
 Revised Budget

For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Fire Fund					
Revenues					
06-00-3018 Fire Training Reimbursement	0.00	3,535.65	0.00	6,263.00	0.00%
06-00-3025 Interest Income	150.00	376.78	400.00	39.51	90.12%
06-00-3040 Township Contracts-Fire Protection	4,125.00	9,020.00	12,300.00	12,300.00	0.00%
06-00-3041 Township Contracts-T. Fund Savings	0.00	10,560.00	8,250.00	8,200.00	0.61%
06-00-3045 Fire Calls	750.00	3,022.50	1,500.00	750.00	50.00%
06-00-3050 Donations	0.00	100.00	0.00	0.00	0.00%
06-00-3065 Transfers In from GENERAL	1,750.02	10,060.00	0.00	8,200.00	0.00%
Total Revenues	6,775.02	36,674.93	22,450.00	35,752.51	(59.25%)
Total	6,775.02	36,674.93	22,450.00	35,752.51	(59.25%)
Fire Department					
Expenditures					
06-03-4005 Salaries	1,000.02	0.00	2,000.00	0.00	100.00%
06-03-4025 City Share SS	85.02	0.00	170.00	0.00	100.00%
06-03-4030 City Share Medicare	19.98	0.00	40.00	0.00	100.00%
06-03-4050 Equipment Purchased	1,500.00	15,967.97	3,000.00	3,778.55	(25.95%)
06-03-4052 Equipment Repairs/Maintenance	499.98	2,414.78	1,000.00	1,065.06	(6.51%)
06-03-4055 Professional & Legal Services	499.98	2,257.00	1,000.00	1,912.06	(91.21%)
06-03-4066 Physicals	750.00	0.00	1,500.00	2,140.00	(42.67%)
06-03-4070 Conference & Training	499.98	4,089.33	1,000.00	2,538.00	(153.80%)
06-03-4095 Utilities	75.00	58.37	150.00	58.68	60.88%
06-03-4109 Parade Candy	75.00	0.00	150.00	0.00	100.00%
06-03-4116 Postage	12.48	10.20	25.00	6.15	75.40%
06-03-4135 Civil Defense Per Diem	250.02	0.00	500.00	0.00	100.00%
06-03-4150 Vehicle Gas	250.02	0.00	500.00	296.63	40.67%
06-03-4151 Supplies/Fire Clothes	250.02	1,702.36	500.00	2,422.96	(384.59%)
06-03-4155 Operating Supplies	150.00	12.89	300.00	1,423.66	(374.55%)
06-03-4165 Dues & Subscriptions	250.02	420.00	500.00	452.00	9.60%
06-03-4170 Vehicle Repairs & Maintenance	1,150.02	397.80	2,000.00	0.00	100.00%
Total Expenditures	(7,317.54)	(27,330.70)	(14,335.00)	(16,093.75)	(12.27%)
Total Fire Department	(7,317.54)	(27,330.70)	(14,335.00)	(16,093.75)	(12.27%)
Total Fire Fund	(542.52)	9,344.23	8,115.00	19,658.76	(142.25%)

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Milroy EDA					
Revenues					
08-00-3070 Rental Income	4,000.02	4,950.00	10,000.00	5,550.00	44.50%
Total Revenues	4,000.02	4,950.00	10,000.00	5,550.00	44.50%
Total	4,000.02	4,950.00	10,000.00	5,550.00	44.50%
Milroy EDA					
Expenditures					
08-08-4052 Equipment Repairs/Maintenance	100.02	280.00	200.00	0.00	100.00%
08-08-4095 Utilities & LP	100.02	0.00	100.00	0.00	100.00%
08-08-4125 Property Taxes	750.00	629.00	1,200.00	1,326.00	(10.50%)
08-08-4210 Government Building Repairs	1,000.02	0.00	500.00	0.00	100.00%
08-08-4290 Water	400.02	538.35	1,000.00	546.45	45.36%
08-08-4291 Sewer	250.02	235.03	500.00	227.67	54.47%
08-08-4292 Garbage	100.02	66.00	150.00	0.00	100.00%
Total Expenditures	(2,700.12)	(1,748.38)	(3,650.00)	(2,100.12)	42.46%
Total Milroy EDA	(2,700.12)	(1,748.38)	(3,650.00)	(2,100.12)	42.46%
Total Milroy EDA	1,299.90	3,201.62	6,350.00	3,449.88	45.67%

CITY OF MILROY - 507-336-2495
Statement of Revenue and Expenditures
 Revised Budget

For the Fiscal Period 2024-6 Ending June 30, 2024

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Milroy Fitness Center					
Revenues					
09-00-3209 Fitness Center Memberships	2,250.00	3,695.93	7,000.00	1,615.94	76.92%
Total Revenues	2,250.00	3,695.93	7,000.00	1,615.94	76.92%
Total	2,250.00	3,695.93	7,000.00	1,615.94	76.92%
Milroy Fitness Center					
Expenditures					
09-09-4011 Custodian Salary	1,399.98	367.32	1,200.00	709.69	40.86%
09-09-4025 City Share SS	87.48	22.82	90.00	41.21	54.21%
09-09-4030 City Share MEDICARE	22.50	5.36	20.00	9.64	51.80%
09-09-4035 Election Expense	0.00	0.00	0.00	144.00	0.00%
09-09-4045 Cleaning Supplies	150.00	342.14	300.00	40.00	86.67%
09-09-4052 Equipment Repairs/Maintenance	250.02	437.39	500.00	250.00	50.00%
09-09-4095 Utilities & LP	1,000.02	1,237.91	2,000.00	1,257.02	37.15%
09-09-4125 Property Taxes	25.02	0.00	50.00	45.00	10.00%
09-09-4155 Operating Supplies	250.02	0.00	330.00	291.38	11.70%
09-09-4210 Government Building Repairs	150.00	0.00	0.00	0.00	0.00%
09-09-4278 Equipment Replacement	1,000.02	0.00	1,000.00	0.00	100.00%
Total Expenditures	(4,335.06)	(2,412.94)	(5,490.00)	(2,787.94)	49.22%
Total Milroy Fitness Center	(4,335.06)	(2,412.94)	(5,490.00)	(2,787.94)	49.22%
Total Milroy Fitness Center	(2,085.06)	1,282.99	1,510.00	(1,172.00)	177.62%



CITY OF MILROY

410 Euclid Ave
P.O. Box 9
Milroy, MN 56263
Phone: 507-336-2495
milroy@mnval.net

July 17, 2024

Todd & Susan Stoppel
205 Lorrain Street
Milroy, MN 56263

Dear Todd & Susan,

It has come to the attention of the city, that you have added began construction of a fence onto your property at 205 Lorrain Street. In Milroy you need to obtain a structure permit prior to starting to build. Below is a copy of the zoning penalties.

If a structure is started without a secured permit—fee is \$100.00 plus 2x the permit fee.

If a structure is closer to the property lines—fee is \$100.00 plus \$10.00 per day that it is not in compliance.

While your application was received on 7/15/2024 it is incomplete. The following items need to be addresses:

- Complete the permit in its entirety
- Complete a drawing with distance markings from property lines
- If on the property line you must know where the line is therefore the property will need to be surveyed
- The fence agreement between property owners and signed by all parties and be notarized, the purpose of a notary is to sign in front of them, to validate the person signing is the person stated
- The ordinance of approved material is included, cattle panels are not allowed

These fees will be billed to the property owner. If payment is not made the amount shall be assessed against the property and put as an assessment on taxes.

The Council regrets having to apply these penalties, but we have to enforce the policies/ordinances/fees that we have in place. Enclosed is your structure permit and fence agreement which is needed to be filled out correctly so it may be approved. If you have any questions I can be reached at 507-336-2495.

Sincerely,

Betsy Snyder, MMC
City Clerk-Treasurer